A sense of Direction:

LOUISBURG COLLEGE
1979–81

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LOUISBURG COLLEGE
LOUISBURG, N.C. 27549

Louisburg College

Louisburg, North Carolina

An Accredited
United Methodist
Coeducational
Junior College

The need for education today – and in this instance, for a college education – is accentuated by the nature of the times in which we live. Defining one's education as total involvement with a responsive environment, the primary goal of the college experience must be to assist the individual in defining individuality and social responsibility. Career-orientation is vital, but so also is the clarification of values essential to our life in common.

Louisburg College does not profess to be all things to all students. Its concern is with helping each student, by means of as much personal attention as possible, to recognize a life role and to obtain a firm foundation for it. A student who wants to work in an atmosphere of friendliness and Christian ideals on a strong academic program directed toward transfer to a senior college, or one who seeks emphasis on a skills approach for more immediate employment, will find Louisburg College an excellent learning environment for his purpose. Our faculty members are well-trained, experienced, and vitally interested both in the student and the subject they teach.

In the academic, skills, and service programs, in student community life, in the cultural arts, and in intercollegiate and intramural athletics, Louisburg College strives for excellence; and the contribution of each student toward this excellence is readily sought.

Prospective students and their parents are invited to visit the campus and become better acquainted with the faculty and students and, through them, with the opportunities available for individual growth.

J. Allen Norris, Jr.

J. Allen Norris, Jr., *President*
Louisburg College

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The provisions of this catalog are not to be regarded as an irrevocable contract between Louisburg College and the student. The College reserves the right to change any provision or requirement listed in the catalog at any time.

CORRESPONDENCE DIRECTORY

All inquiries should be addressed to the appropriate office at:
Louisburg College
Louisburg, North Carolina 27549

Nature of Inquiry:	**Address to:**
Academic Affairs	Academic Dean
Administrative Affairs and General Information	The President
Admissions Information or College Catalog	Director of Admissions
Alumni Affairs	Alumni Affairs Office
Fiscal or Business Matters	Business Manager
Financial Aid	Director of Financial Aid
Public Relations, Development, Gifts, Bequests and Endowments	The President or Director of Development
Publicity and Public Affairs	Director of Cultural and Public Affairs
Student Affairs	Dean of Students
Transcripts, Grades	Registrar

TELEPHONE DIRECTORY
(Area Code 919)

General College Business – 8:30 a.m.-5:00 p.m. 496-2521

Residence Halls

Men's —	Franklin Dormitory	469-9942
	Hillman Hall	496-9250
	Kenan Hall (Upper Level)	496-9871
	Patten Hall	496-9325
Women's —	Merritt Hall	496-9376
	Wright Dormitory	496-9353
	Kenan Hall (Lower Level)	496-9510
Cafeteria		496-3682

1979-80 COLLEGE CALENDAR

FALL SEMESTER 1979

August

19 Sunday — Opening of Fall Semester of 1979-80 Session. First-year students arrive.
20 Monday — Orientation of new students. Returning students arrive.
21 Tuesday — Classes begin for all students
28 Tuesday — Last day to add a course

September

18 Tuesday — Last day to drop a course without notation

October

10 Wednesday — Mid-Semester. Fall break begins after last class.
15 Monday — Classes resume
20 Saturday — Parents' Day

November

20 Tuesday — Thanksgiving Holidays begin after last class
26 Monday — Classes resume

December

7 Friday — Last day of classes
10 Monday — Examinations begin
15 Saturday — Examinations end

SPRING SEMESTER 1980

January

2 Wednesday — Administrative Offices reopen
13 Sunday — New students arrive
14 Monday — Registration for all students
15 Tuesday — First day of classes
22 Tuesday — Last day to add a course
22 Tuesday — Founders' Day

February

12 Tuesday — Last day to drop a course without notation

March

7 Friday — Mid-Semester. Spring break begins after last class.
17 Monday — Classes resume
29 Saturday — Alumni Day

April

4 Friday — Easter Holidays begin after last class
9 Wednesday — Classes resume
29 Tuesday — Awards Day
30 Wednesday — Last day of classes

May

1 Thursday — Examinations begin
8 Thursday — Examinations end
9 Friday — Alumni-Graduates Banquet
10 Saturday — Commencement Exercises

1980-81 COLLEGE CALENDAR

FALL SEMESTER 1980

August

24 Sunday — Opening of Fall Semester of 1980-81 Session. First-year students to arrive.
25 Monday — Orientation of new students. Returning students arrive.
26 Tuesday — Classes begin for all students

September

2 Tuesday — Last day to add a course
23 Tuesday — Last day to drop a course without notation

October

15 Wednesday — Mid-Semester. Fall break begins after last class.
20 Monday — Classes resume
25 Saturday — Parents' Day

November

25 Tuesday — Thanksgiving Holidays begin after last class

December

1 Monday — Classes resume
12 Friday — Last day of classes
15 Monday — Examinations begin
20 Saturday — Examinations end

SPRING SEMESTER 1981

January

5 Monday — Administrative Offices reopen
11 Sunday — New students arrive
12 Monday — Registration for all students
13 Tuesday — First day of classes
20 Tuesday — Last day to add a course
20 Tuesday — Founders' Day

February

10 Tuesday — Last day to drop a course without notation

March

6 Friday — Mid-Semester. Spring break begins after last class.
16 Monday — Classes resume
28 Saturday — Alumni Day

April

17 Friday — Easter Holidays begin after last class
22 Wednesday — Classes resume
28 Tuesday — Awards Day
29 Wednesday — Last day of classes
30 Thursday — Examinations begin

May

7 Thursday — Examinations end
8 Friday — Alumni-Graduates Banquet
9 Saturday — Commencement Exercises

SUMMER SCHOOL SCHEDULE

	First Session	Second Session
1979	June 11-29	July 2-20
1980	June 9-27	June 30-July 19 with July 4 off *or* June 30-July 18 without July 4 off (Instructor and Class Choice)
1981	June 8-26	June 29-July 17

Louisburg is the coeducational junior college of the North Carolina Conference of The United Methodist Church. As a junior college it has served primarily three types of students: those who seek a solid academic foundation in order to transfer to a four-year college; those who seek to bridge the gap between high school and a large institution by attending a junior college capable of giving them personal attention; and those who plan terminal work, primarily in the field of business.

Louisburg College is located at Louisburg, the county seat of Franklin County, in eastern North Carolina. The College is situated on the highest points of land in the town, and its buildings command a fine view of the surrounding country and the valley of the Tar River. The town of Louisburg, with a population of about three thousand, contains few of the distractions of the city; but convenient bus transportation is available to nearby cities. It is about thirty miles northeast of Raleigh, the state capital, forty miles east of Durham, and about a hundred and fifty miles from the North Carolina beaches on the Atlantic.

THE STATEMENT OF PURPOSE

Louisburg College, as a two-year, co-educational, church-related institution of higher learning, exists in order to:

1. Be an expression of the Church's efforts to serve cultural, social, educational, and spiritual needs of the present age.
2. Serve the cause of liberal education by maintaining high standards of scholarship.
3. Serve students by helping each of them to develop his whole life, achieve his highest potential, prepare himself for further study, and become receptive to the vision of life as a service to God and his fellow man.
4. Serve the community by being a center of spiritual and cultural influence.
5. Serve persons employed by the college by helping them to achieve self-fulfillment in the exercise of their professions, careers and occupations.

HERITAGE

Evolving from three earlier institutions — Franklin Academy, Louisburg Female Academy, and Louisburg Female College — Louisburg College is the oldest chartered denominational junior college in the nation.

In 1779 the legislature of the infant state of North Carolina organized a new county to be named for the foreign minister to France, Benjamin Franklin, who had recently negotiated a mutual defense alliance that would make the independence of the new states possible. On an ancient Indian trading ground on the banks of the Tar River, the legislature authorized the settlement of the county seat. In honor of Louis, XVI, the reigning French monarch, the grateful legislature named the county seat Louisburg, and in

the town charter a public commons was set aside on the highest point of ground. This town commons is today the campus of Louisburg College, an institution born when this nation was young, and which now, with this nation, is growing to maturity.

In 1786, three years after the Revolution, enlightened citizens of Louisburg, then a tiny village nestled on the fords of the Tar, petitioned the legislature for an academy. On January 6, 1787, Franklin Academy was chartered, and a contract was signed for the construction of an academy building. At the present time there is no further evidence of the operation of the first academy, but in 1802 the academy was rechartered by a new board of trustees, which included Major Jeremiah Perry, a soldier of the Revolution; Major Green Hill, a founder of Methodism in North Carolina; John Haywood, a judge of superior court and former state attorney general; and Dr. Alexander Falconer, a scientist and a graduate of St. Andrews College, Scotland.

Franklin Academy opened on January 1, 1805, in a two-story frame building which had been constructed the previous year and which still stands on the east campus of Louisburg College. Offering a classical curriculum, the academy was under the able direction of a recent graduate of Yale, Matthew Dickinson, who was a maternal uncle of Cyrus W. Field, the layer of the first trans-Atlantic cable. On July 2, 1805, the first examinations were held at the academy in English grammar, geography, Latin, and French. The following day, before ". . . a most numerous assemblage of ladies and gentlemen . . .," the students delivered orations and dialogues, and enacted a play.

Dickinson offered two levels of instruction. The first consisted of Reading, Writing, Arithmetic, English Grammar, Geography, Belles Lettres, and Rhetoric; the second embraced ". . . Ethics and Metaphysics, the Latin, Greek, Hebrew, French, and Italian languages, and the higher branches of Metaphysics and Philosophy viz: Algebra, Geometry, Trigonometry, Conic Sections, . . . Surveying, Navigation, Natural Philosophy, and Astronomy . . . ." The academy prospered and soon had an enrollment of seventy students annually. A Connecticut visitor described the academy in 1808 as a ". . . pleasant building on the hill . . .," and noted Dickinson's observation that ". . . literature is much respected in these parts and literary men reverenced . . . ." In 1813 a female department was added to Franklin Academy, beginning the second stage of the evolution of Louisburg College. Two notable headmasters of Louisburg Male Academy were John B. Bobbitt of the University of North Carolina, who served two terms — 1816-1820 and 1832-1843 — and Matthew S. Davis of the University of North Carolina, who served 1856-1881.

"In the female department young ladies were to be instructed," so the opening announcement read, "in Reading, Writing, English Grammar, Arithmetic, Geography, Astronomy, Painting, and Music, also useful and Ornamental Needle Work of almost every description." A legislative docu-

ment of 1814 incorporated the Trustees of the Louisburg Female Academy and provided for the deeding to the academy of any of the unappropriated town lands. The original building for this school was erected in 1814.

The new building completed, Miss Harriet Partridge, "a lady from Massachusetts, eminently qualified," became the "preceptress." The early records reveal that by 1817 there was an average enrollment of seventy-five. Miss Partridge was assisted by a Mr. John Lataste, who was distinguished, according to the official advertisement, by his "universally acknowledged qualifications in teaching music upon the Forte Piano, as well as his graceful and elegant manner of teaching dancing." By 1838 Latin and French had been added to the curriculum and instruction in the guitar and other instruments had been instituted.

Responding, in 1855, to the need for higher education of women, the Louisburg Female College Company was organized as a joint-stock enterprise to begin the work of converting the academy into a college. By a legislative act, the company acquired interests in the academy ground, moved the academy buildings to another part of the property, and constructed a four-story Greek-Revival structure at the cost of $16,000. Instruction was begun in the fall of 1857 under the presidency of Mr. James P. Nelson of Maryland. During the spring of 1865 the community was occupied by a union cavalry force, which camped in the Oak Groves of the College campus. The College building was used as a hospital and the headquarters of General Judson Kilpatrick; the academy building was utilized as a granary.

The post-war reconstruction years were lean years for the College. After opening and closing twice, the College reopened in 1889 with an enrollment of about a hundred, under Mr. S. D. Bagley, who was assisted by eight teachers. A preparatory department was conducted in the old academy building. Mr. Matthew S. Davis, who had previously been principal of the male academy, became president in 1896 and held the office until his death in 1906, when he was succeeded by his daughter, Mrs. Ivey Allen.

During these latter years the College had been run under the care of the Methodist Church, although the church had given nothing to its support and in theory it had continued to belong to the stock company. By virtue of money he had loaned to the institution, Mr. Washington Duke, the Durham philanthropist, had in 1891 become real owner. In 1907, upon Mr. Duke's death, his son, Mr. Benjamin N. Duke, presented the property to the North Carolina Conference of the Methodist Church.

In 1911 the three-story Davis Building was erected as a memorial to Matthew S. Davis. In 1915, under the presidency of Mrs. Allen, the College was reorganized with junior-college rating. Under the presidency of A. W. Mohn, the years 1922 to 1929 were a period of building expansion. During this period the West Wing, the Pattie Julia Wright Dormitory, and the Franklin County Building were erected.

The College entered another period of crisis in 1928 when disastrous fires destroyed the old female academy building and gutted the main floors of Main Building and the West Wing. Closely following the fire came the Great Depression and the College was burdened with heavy debt and a shrinking enrollment. In 1931, under the presidency of Dr. A. D. Wilcox, the College became coeducational. By the end of World War II the College debts had been paid, particularly during the administration of Dr. D. E. Earnhardt, 1936-1939, and Dr. Walter Patten, 1939-1947. Under the presidency of Samuel M. Holton, 1947-1955, the gymnasium was built and the College received accreditation by the Southern Association of Colleges and Schools. The most rapid development in the history of the College occurred under the leadership of Dr. Cecil W. Robbins, who served as president from July 1, 1955, until December 31, 1974. The student body, budget, faculty and physical plant were substantially increased.

On January 1, 1975, Dr. J. Allen Norris, Jr. succeeded Dr. Robbins as President of Louisburg College. Dr. Norris, a native of Raleigh, North Carolina, is a highly qualified leader and educator. He has worked within the structure of higher education for more than 15 years, and under his guidance, Louisburg continues to be a leader among private junior colleges. Current projections emphasize strengthening the liberal arts and career-oriented curricula, and also relating the institution directly to the community through continuing education courses.

ACCREDITATION

Louisburg College is accredited by the Southern Association of Colleges and Schools, the University Senate of the United Methodist Church, and the North Carolina Board of Education. In addition, it is a member of the National Council of Independent Junior Colleges, the North Carolina Association of Colleges and Universities, the Association of Independent Colleges and Universities, and the National Junior College Athletic Association.

ACCESSIBILITY

Louisburg is readily accessible to other cities and states through its efficient transportation system. The Raleigh-Durham Airport, some 45 minutes from Louisburg, ranks second in the number of passengers carried in North Carolina. Four airlines serve the airport

Continental Trailways provides through bus service to all important points.

Located ideally between Interstate 95 to the east and Interstate 85 to the west, the College is easily accessible to all major East Coast cities.

CAMPUS

The campus of the College covers an area of about seventy-five acres. It contains an oak grove, modern college buildings, parking lots, lawns, tennis courts, varsity athletic field, an intramural athletic field and a park for biological and ecological study.

Twenty-two buildings are located on the campus: the Main Administration Building, the West Wing of the Administration Building, the Davis Memorial Building, the Pattie Julia Wright Memorial Dormitory, Patten Hall, Merritt Hall, Sarah Graham Kenan Hall, Hillman Hall, the Franklin County Building, the Fine Arts Center, the B. Everett Jordan Student Center, the Holton Gymnasium, the Benjamin N. Duke College Union, the Cecil W. Robbins Library, the Central Heating Plant, the Auditorium-Classroom Building, the Maintenance Building, and the old Franklin Academy Building.

BUILDINGS

The *Administration Building (Old Main),* a four-story brick building, was opened in 1857. In it are located various administrative offices. Some academic offices are also located in the Main Building. Main, with its Greek Revival facade, has typified the historic Louisburg College to generations of alumni.

Davis Memorial Building was erected in 1913 as a memorial to Matthew S. Davis, president of the College from 1896 to 1906. Davis Building contains business and other administrative offices, and third floor contains dormitory rooms.

The *West Wing* of the Administration Building was erected in 1924 and contains a Trustee Conference room, and several administrative and faculty offices.

The *Pattie Julia Wright Memorial Dormitory* was the gift of Mr. R. H. Wright of Durham, North Carolina, in memory of his sister, Pattie Julia Wright, who was a member of the class of 1868. This dormitory accommodates one hundred and six women.

The *Franklin County Building* was constructed in 1927 with funds donated by the people of Franklin County in appreciation of the more than one hundred and fifty years of service rendered to the community by the College. It contains science laboratories and lecture rooms, and forty-four dormitory rooms on the upper floors.

The *B. Everett Jordan Student Center,* completed in 1974, contains a multi-purpose room, bookstore, soda shop, post office, a recreation room, and offices for the Student Government Association, COLUMNS, and THE OAK. It also contains the office of the Director of Housing. Named for the late U.S. Senator B. Everett Jordan, this structure joins the Benjamin N. Duke College Union and is the gathering place for hundreds of students daily.

The *Benjamin N. Duke College Union Building* is a memorial to Mr. B. N. Duke, who gave the Louisburg College properties to the North Carolina Conference in 1907. Erected in 1958, the building houses all the cafeteria facilities including a small dining room. It joins the B. Everett Jordan Student Center.

The *Auditorium-Classroom Building,* located on the east side of Main Street, contains an auditorium with a seating capacity of 750, eighteen classrooms, faculty offices, and the experimental theatre.

Patten Hall is a 96-bed men's dormitory, completely modern in style and furnishings and equipped with lounges on each floor. It was occupied by students in the fall of 1962 and later named for Dr. Walter Patten, President of the College from 1939 to 1947.

Merritt Hall, modern in furnishings and design, was opened in 1963 and houses one hundred and four women. It is named for Ruth W. Merritt,

Professor Emeritus of English. Miss Merritt was a valuable member of the teaching faculty from 1941 to 1971.

Sarah Graham Kenan Hall, a dormitory housing 104 students and containing the 24-bed Genevieve Peltz Perry Infirmary, was opened in 1968. It is named in the memory of Sarah Graham Kenan, whose foundation contributed generously to the College over a four-year period toward faculty salaries, scholarships, library resources, and to the infirmary.

James Elgan Hillman Hall, completed in the fall of 1971, houses 96 men. This modern air-conditioned facility is named for Dr. Hillman, former chairman of the Board of Trustees.

The *Fine Arts Center,* first used during the 1963-1964 session, was extensively remodeled to house the Art Department and the Music Department. An additional wing to the Fine Arts Building opened in 1974. This addition, the Cockrell Music Wing, houses four practice rooms, a studio and office, and a small auditorium for student recitals.

The *Holton Gymnasium,* opened in 1951, contains a basketball court, classrooms, a recreation area and other physical education facilities. It is named for Samuel M. Holton, President of Louisburg College from 1947-1955.

The *Cecil W. Robbins Library,* a thoroughly modern air-conditioned structure combining traditional and contemporary architecture, was formally opened in 1965. In 1967 the new library was named in honor of Dr. Cecil W. Robbins, President of Louisburg College from 1955-1975.

CAMPUS FACILITIES

Cecil W. Robbins Library – The structure of the library, seating 250 students, with a housing capacity of 50,000 volumes, is a tangible symbol of the College's aim to be an even greater asset to higher education in Eastern North Carolina. The building includes a main reading room, a Carolina Room, staff and processing rooms, a reserve book area and librarian's office on the first floor.

On the mezzanine is a reading area with open shelves, study areas and a conference room.

The basement contains work and storage areas, archives room, audio-visual center and auditorium, lounge and office.

The library maintains a well-trained library staff of three professional librarians, a secretary and an audio-visual technician.

Additions to the library collection continue in order to maintain the usefulness and value that the student body and a progressive faculty demand. All of the collection is on open shelves, accessible to all students, so that they can see, handle and scan related materials when searching for a required selection.

Audio-Visual Center – The center now contains a materials collection, a one-hundred seat multi-purpose auditorium, a production area, six listening

carrels, additional study, seating, for twenty, one viewing area with wall screen and a lounge. Thus, with a junior college book collection of 47,000 volumes, a media collection of 2,082 items, over 275 pieces of audio-visual equipment, an audio-visual production center and a multi-purpose auditorium, the students have, in the Audio-Visual Center, an ideal learning environment.

Reserve audio-visual materials are available to the students and faculty in the audio-visual center. The development of "learning environments" and media usage in various departments on campus has been concurrent with the development of the media center. Most of the audio-visual equipment and materials are located outside the center, in the departments where they are most used.

Laboratories for the sciences are well-equipped and are being constantly improved. The chemistry laboratories are located on the first floor of Franklin Building. One laboratory is completely equipped for individual work in general and organic chemistry, and a second for individual work in analytical chemistry, both qualitative and quantitative. These laboratories are supplied with both basic and specialized chemical apparatus from a large and well-stocked supply room on the same floor and a complete stock of both inorganic and organic chemicals. Also located on this floor is a modern instrumental laboratory containing the latest equipment for chemical instrumentation, including analytical balances, Mettler and Sartorius balances, pH meters, a potentiometer, spectrophotometers, colorimeters, a conductivity bridge, and nuclear chemistry apparatus. All laboratories have been remodeled with particular attention to lighting, to create an attractive environment for laboratory work. Adjacent to the laboratories are two classrooms equipped for lecture demonstrations.

Also located on the first floor of Franklin Building is the laboratory for physics.

Physical facilities for the Biology Department are located in the basement of Franklin Building. Three medium-sized laboratories (24 students each), a large lecture hall, storage and display areas, and a teaching herbarium are equipped and stocked to provide instruction for 250 students. Recent equipment added to the department includes a large rolling door autoclave, additional stereomicroscopes, approximately 75 film loops, 4 large aquaria (1 for saltwater life), and a 6 ft. DNA model.

A modern shorthand laboratory for business students, incorporating the EFI Learning Systems, is located in the Auditorium-Classroom Building.

Language tapes to accompany or supplement the various foreign language courses are available for voluntary use by students in the Audio-Visual Center in the library. Records and other audio-visual aids are used as desired in the actual class meetings.

Health Care and Facilities – The College maintains an efficient 24-bed infirmary staffed by a registered nurse and nurse's aide. Students who contract minor illnesses are promptly transferred to the infirmary to receive

proper care and to insure the health of the college community. In case of serious illness, parents or guardians are notified at once, but if they cannot be reached speedily enough in an emergency the College will make whatever provision is deemed expedient by the College Infirmary. Adequate medical care is available at Franklin Memorial Hospital, the Franklin County Health Department, and private physicians' offices located near campus.

Each prospective student must return a questionnaire concerning his health history prior to enrollment. Records of examinations will be referred to when questions arise concerning the amount of curricular and extracurricular work and physical activity the student can undertake.

Students participate in a group accident and hospitalization insurance plan at a nominal cost. The coverage is provided by an agency outside of the College. Students approved for admission to the College are given a full description of the plan.

NONDISCRIMINATION

Louisburg College does not discriminate, in any form, against students, employees, or applicants on the basis of race, color, sex, creed, national origin, age or handicap. No person is excluded from participation in, denied the benefits of, or subjected to discrimination under any educational program or activity of the College.

Louisburg College supports the protections available to members of its community under all applicable Federal laws, including Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973.

In compliance with the requirements of Title IX to the Educational Amendments of 1972 it is the policy of the College that it does not discriminate on the basis of sex to exclude from participation in, deny the benefits of, or subject any person to discrimination under any educational program or activity. The College policy of nondiscrimination on the basis of sex applies to employment policies and admissions policies. Any student, employee, or job applicant who has a complaint or grievance in regard to his or her rights under Title IX should contact Mr. Thomas S. Yow, III, Assistant to the President, Main Building, Louisburg College, Louisburg, N.C. 27549, phone (919) 496-2521.

It is the policy of the College that no handicapped individual may be discriminated against on the basis of his or her physical or mental handicap as covered under Section 504 of the Rehabilitation Act of 1973. The College policy of nondiscrimination applies to employment policies and admissions policies for qualified handicapped individuals. Any student, employee, or job applicant who has a complaint or grievance in regard to Section 504 of the Rehabilitation Act of 1973 should contact Mr. Thomas Yow, III, Assistant to the President, Main Building, Louisburg College, Louisburg, N.C. 27549.

ADMISSIONS

General Policies

Louisburg College offers an educational opportunity to young men and women who have exhibited a reasonable degree of academic ability as evidenced by their relative standing in their high school class and by their achievement on the Scholastic Aptitude Test.

Students are selected for admission on an individual basis, without regard to race, color, creed, sex, ethnic or national origin, age or handicap. Qualified students are encouraged to apply as early as possible during their final year of high school.

Applications are normally acted upon soon after all credentials are received, but an admissions decision may be deferred if the Admissions Committee requires additional information.

Prospective students are encouraged to visit the campus and have a personal interview with a member of the admissions staff, although such an interview is not normally required. Appointments may be arranged and application materials requested by contacting the Director of Admissions, Louisburg College, Louisburg, North Carolina 27549.

Application Procedures

The materials listed below must be submitted to the Admissions Office before an applicant's file can be considered by the Admissions Committee:

1. Louisburg College application for admission. A copy may be found in the back of this catalog.
2. Non-refundable application fee of ten dollars.*
3. Letters of recommendation from three references, which are listed on the application for admission.
4. Official high school transcript. The applicant should present sixteen units of credit (including at least ten in academic areas for entrance to transfer programs). Entering freshmen must be graduates of an accredited secondary school or submit a certificate of high school equivalency based upon the Tests of General Educational Development. Two units of mathematics should be presented, preferably algebra. Students planning to transfer to senior colleges and universities should consult the four-year school of their choice about specific admission requirements in mathematics.

   To be admitted to the terminal business program, a student must present sixteen units, including four of English and one of typewriting. Advanced courses are available for students presenting two units of typewriting and/or one unit of shorthand.

*This fee of $10.00 covers the cost of processing the application. The fee will not be applied to later charges or refunded, in the event of failure to be accepted or cancellation of the application.

5. The Scholastic Aptitude Test (SAT) is required of all entering freshmen who are recent high school graduates. Since this standardized test is only one part of the admissions process, no minimum cut-off score has been established. A bulletin of information and an application for the SAT is available in high school counseling offices or by writing to the College Entrance Examination Board, Box 592, Princeton, New Jersey 08540. Each applicant for admission is responsible for making proper applications to take the SAT and having the scores sent to Louisburg College. The recommended time to take the test is the spring of the junior year or fall or winter of the senior year. ACT may be accepted in lieu of SAT. In addition, foreign students are expected to take the Test of English as a Foreign Language (TOEFL).
6. Although foreign language units are not a requirement for admission, two or more units of a modern foreign language are recommended. Beginning courses are available for students unprepared for advanced standing.

Conditional Admissions

Students who have not had sufficient preparation, in the opinion of the Admissions Committee, may be offered conditional admission to the College. Normally, there are two types of conditional admission. A student may be required to attend summer sessions at Louisburg or elsewhere or a student may be admitted for a reduced course load in the first semester.

Veterans

Louisburg College welcomes veterans who would like to begin or continue their college education. It is possible for veterans to receive credit for service schooling through the College Level Examination Program (CLEP) sponsored by the College Entrance Examination Board.

The College is approved for providing training under Provisions of Chapter 34, Title 38, U. S. Code, G. I. Bill, effective June, 1966; Chapter 35, Title 38, U. S. Code, the children of deceased or disabled veterans; Public Law 894, for disabled veterans, Public Law 94-502 and Public Law 93-508. For further information, refer to Financial Aid.

Transfer Students and Admission to Advanced Standing

Any student who has studied at another college or university may apply for transfer to Louisburg. The student must meet the entrance requirements and submit a transcript of all previous college credit to the Admissions Office. Transcripts will be evaluated on an individual basis and recognized courses taken at another college or university will be credited toward graduation.

To be admitted to advanced standing, students must present official transcripts of work done in other institutions and statements of honorable dismissal. Transfer credit will be granted based on an evaluation of the transcript. Credit is given for grades of 3 or better on Advanced Placement Examinations of the College Entrance Examination Board. No more than 32 semester hours of transfer credit can be applied toward Louisburg College graduation requirements.

Academic Sessions

Early Semester Systems. The "early semester system," under which the College operates, allows students to complete their final exams for fall semester before Christmas, enjoy an extended Christmas vacation, and complete exams for spring semester on or before May 15. All classes are scheduled Monday through Friday, with no weekend classes.

Summer School. The Louisburg College Summer Program features two brief three-week sessions in which students may register for one academic course per session. The summer program provides an opportunity for those who wish to accelerate their college programs as well as an excellent time for some to strengthen certain academic areas in preparation for the regular session.

EXPENSES

Louisburg College is a non-profit institution. Its goal is to give ambitious and purposeful young people the opportunity to obtain two years of college education. Through the years, thousands of friends have donated the resources of the College in land, buildings, equipment, operational expenses, and endowment. The faculty and staff also have given devoted service. Consequently, the College has been able to keep its expenses to an absolute minimum. The actual cost per student greatly exceeds the amount charged the student. The College reserves the right to revise the charges whenever conditions demand such revision.

LOUISBURG COLLEGE EXPENSES, 1979-1980

Students accepted prior to April 15 are required to send a deposit of $100 by May 1. It is to the advantage of the student to submit the payment as soon as possible after admission is offered, as housing and registration priorities are established by using the date of payment. Students accepted after May 1 are required to send the deposit of $100 upon acceptance and no later than 15 days afterwards. This deposit is credited on regular fees and is non-refundable. Space in the freshman class is reserved only until the due date of the Comptroller's statement of semester fees. The College reserves the right to cancel applications if financial arrangements have not been made with the College Comptroller by the due date shown on the statement.

Returning students are expected to submit deposits of $100 by April 15.

PRESENT CHARGES FOR 1979-1980 ACADEMIC YEAR

	Resident	Day
Base Tuition	$1,600	$1,600
Room and Board	1,375*	
College Fees	206	206
TOTAL	$3,181	$1,806

College fees, amounting to $206, cover the following areas: Activities, The Oak, Library, Infirmary, Lab, Student Paper, Athletics, Concerts, Post Office Box rental, ID Card, and student government membership.

All students are also required to buy accident and health insurance through the College at a nominal cost.

*An additional $75 for room rent in Hillman Hall (air conditioned).

SPECIAL FEES PER SEMESTER

In addition to regular costs, students are charged certain fees for special services as listed below. These fees apply only to those students registering for these particular courses:

For Music Students:
- Tuition in piano or voice (two lessons per week) $60.00
  (one lesson per week) 30.00
- Use of practice room 10.00

Ceramic, Drawing or Art Education Supplies 15.00
Photography Supplies 27.50
For Special Students: (enrolled for less than 12 semester hours)
- Tuition per semester hour 50.00

MISCELLANEOUS FEES

Graduation:
- Diploma or certificate fee ..... $ 5.00
- Rental of cap and gown 10.00

Other:
- Late Registration $10.00
- Auditing Fee 30.00
- Car Registration (dorm students) 25.00
  (commuting students) 8.00

Special Damage: All dormitory occupants will be charged a $50.00 damage fee for the year. This fee will be refunded according to the degree of damage upon final inspection of the dormitory rooms, buildings, and contents.

PAYMENT OPTIONS AND TERMS

A. Two-Payment Plan — All charges for each semester are due before the beginning of each semester on the dates indicated:
   Fall Semester ..... August 10
   Spring Semester ..... January 2

B. Four-Payment Plan — One half of all charges for each semester are due on or before the following dates. A charge of $25 should be added to the first payment of each semester for those electing this plan.
   Fall Semester ..... August 10
   October 1
   Spring Semester ..... January 2
   March 1

C. Monthly Payment Plan — For veterans and sons and daughters of deceased parents who receive social security benefits. There will be a charge of $15 per semester.

In case of withdrawal, those electing Plan B or C will follow the College refund policy. If additional money is owed at the time of withdrawal, the amount will be due on the next payment due date.

RESIDENCE STATUS

1. *General:* Although tuition charges are identical for in-state and out-of-state students attending Louisburg College, the North Carolina State Legislature has appropriated funds to be used as grants to aid under-graduate students who are legal residents of the state of North Carolina and enrolled full-time at an approved private institution. To qualify for the North Carolina Legislative Tuition Grant, the student must have maintained his domicile in North Carolina for at least the twelve months immediately preceding the date of first enrollment or re-enrollment in an approved institution of higher learning. Student status in an institution of higher learning in North Carolina does not constitute eligibility for residence to qualify the student for the tuition grant.

2. *Minors:* A minor is any person who has not reached the age of eighteen years. The legal residence of a person under eighteen years of age at the time of his first enrollment in an institution of higher education in this State is that of his parents, surviving parent, or legal guardian. In cases where parents are divorced or legally separated, the legal residence of the father will control unless custody of the minor has been awarded by court to the mother or to a legal guardian other than a parent. No claim of residence of a guardian in North Carolina will be considered if either parent is living unless the action of the court appointing the guardian antedates the student's first enrollment in a North Carolina institution of higher education by at least twelve months.

3. *Adults:* An adult is any person who has reached the age of eighteen years. Persons eighteen or more years of age at the time of first enrollment in an institution of higher education are responsible for establishing their own domicile. Persons reaching the age of eighteen, whose parents are and have been domiciled in North Carolina for at least the preceding twelve months, retain North Carolina residence for tuition grant purposes until domicile in North Carolina is abandoned. If North Carolina residence is abandoned by an adult, maintenance of North Carolina domicile for twelve months as a non-student is required to regain in-state status for tuition grant purposes.

4. *Married Students:* The legal residence of a wife follows that of her husband, except that a woman currently enrolled as an in-state student in an institution of higher education may continue as a resident even though she marries a non-resident. If the husband is a non-resident and separation

or divorce occurs, the woman may qualify for in-state tuition after establishing her domicile in North Carolina for at least twelve months as a non-student.

5. *Military Personnel:* No person shall lose his in-state residence status by serving in the Armed Forces outside the State of North Carolina. A member of the Armed Forces may obtain in-state residence status for himself, his spouse, or his children after maintaining his domicile in North Carolina for at least twelve months next preceding his, her, or their enrollment or re-enrollment in an institution of higher education in this State.

6. *Aliens:* Aliens lawfully admitted to the United States or permanent residents may establish North Carolina residence in the same manner as any other non-resident.

7. *Property or Taxes:* Ownership of property in, or payment of taxes to, the State of North Carolina, apart from legal residence, will not qualify one for a tuition grant.

8. *Change of Status:* The residence status of any student is determined as of the time of his first enrollment in an institution of higher education in North Carolina except:

(a) in the case of a non-resident student at the time of first enrollment who has subsequently maintained domicile as a nonstudent for at least twelve consecutive months and

(b) in the case of a resident who abandons his legal residence in North Carolina.

In either case, eligibility for tuition grants will be determined at the beginning of the first subsequent term enrolled.

9. *Responsibility of Students:* Any student or prospective student in doubt concerning his residence status must bear the responsibility for securing a ruling by stating his case in writing to the Director of Financial Aid. The student, who, due to subsequent costs, becomes eligible for a change in classification, whether from out-of-state or in-state or the reverse, has the responsibility of immediately informing the Director of Financial Aid of this circumstance in writing. Failure to give complete and correct information regarding residence constitutes grounds for legal action.

WITHDRAWALS

In case a student withdraws voluntarily or is asked to withdraw for disciplinary reasons after the beginning of classes, a percentage of the total charges will be refunded. In case a student has been awarded financial assistance, only that percentage exceeding the financial assistance will be refunded. The amount of financial assistance will be refunded on a percentage basis to the different programs from which financial assistance was awarded. A request for a refund must be submitted to the Comptroller's

Office at the time of withdrawal. The following is a schedule of refunds to be made in case of voluntary withdrawal:

Within one week (5 class days) after the beginning of a semester . .75%
Within two weeks (10 class days) after the beginning of a semester 50%
After two weeks (10 class days) . . . . . .Unused portion of board

In case a student withdraws because of sickness, a percentage of the total charges will be refunded. In case a student has been awarded financial assistance, only that percentage exceeding the amount of financial assistance will be refunded. The amount of financial assistance will be refunded on a percentage basis to the different programs from which financial assistance was awarded. In case of sickness, a written request must be received from your physician stating that withdrawal is necessary. A request for a refund must be submitted to the Comptroller's Office at the time of withdrawal. The following is a schedule of refunds to be made in case of withdrawal because of sickness:

Within 30 days after the beginning of a semester 75%
Within 45 days after the beginning of a semester 50%
Within 60 days after the beginning of a semester 25%
After 60 days from the beginning of a semester Unused portion of board

In case a student has paid for a semester's expenses in advance and is asked to withdraw for academic reasons, the entire amount will be refunded.

Other Information: Out-of-town students under twenty-one years of age will be required to board and room at the College, where they will receive the full benefits of the college community, except in cases where at the request of their parents, they live with relatives in Louisburg. If the dormitories are full, students may secure rooms in such homes as are approved by the administration.

Students will consult the College authorities before making arrangements to live off-campus. All housing arrangements are to be made through the Director of Housing.

A student who reduces his academic load to below twelve hours is no longer a full-time student and may be required to move out of the dormitory and commute from home.

The general fee includes the services rendered by the infirmary. This does not include specialized services the students may need.

Books, laboratory supplies, sheet music, athletic uniforms, and stationery are sold by the College bookstore and the student supply store at regular list prices for cash. The approximate cost of books per year is between $100-$150.

Rental linen service is offered at the College on a voluntary basis for dormitory students. Every week of the school year, this service will supply each student customer with the following linens: two single sheets, one

pillow case and three bath towels. Individual lockers are provided for each student customer. This service is operated by an outside agency.

FINANCIAL AID

HOW TO APPLY

To apply for any form of financial aid at Louisburg College, a student must submit a formal needs-analysis document which has been approved for use by the United States Office of Education. Currently the forms used for this purpose are either the Financial Aid Form of the College Scholarship Service (FAF) or the Family Financial Statement of the American College Testing Program (FFS). In addition, supplementary information may be requested if needed.

Eligibility for all aid programs, except those designed to recognize exceptional academic or athletic ability and some endowed scholarships, is based upon demonstrated need for funds. All students who demonstrate need are awarded aid, as long as funds are available and the student meets specific program eligibility requirements. The amount of a student's award is based upon his or her need, and every effort is made to meet the full demonstrated need of every student. Applications should be received by the College by June 1; while we will continue to award financial aid beyond that date, the College cannot guarantee to meet the full demonstrated need of late applicants.

TYPES OF ASSISTANCE

Financial aid is available in three different types: scholarships, grants, and self help, in the form of campus employment and/or loans. In most cases, aid is "packaged" so that students can receive assistance through more than one program. Specific eligibility requirements for any aid program offered by Louisburg College may be obtained by contacting the Financial Aid Director.

SCHOLARSHIP PROGRAMS

ENDOWMENT SCHOLARSHIPS

Alston-Macon-Murphy Scholarship. This scholarship fund has been set up by Caroline Macon Murphy and the late W. Earle Murphy of Louisburg, North Carolina, for the purpose of honoring their parents — Mrs. Pattie Alston Macon, Mr. George Wilson Macon and Mr. and Mrs. W. E. Murphy. This is a perpetual fund and only the income from the fund may be used for the scholarship each year. The person accepting this scholarship must declare her interest in the field of Christian service — continuing her course

until she has completed her second year of college work at Louisburg College.

The Amick Scholarship. Mr. C. C. Cranford, Asheboro, North Carolina, has set up a scholarship fund for the purpose of honoring his friend and former teacher, Dr. T. C. Amick. This is a perpetual fund, and only the interest of the fund may be used for the scholarship. It is awarded annually to that liberal arts student at Louisburg College, who in the opinion of the Committee on Awards, is most deserving. The student accepting this scholarship must declare his intention of continuing his course of study until he has completed his second year of college work.

Al Barbour Baseball Scholarship. Mr. and Mrs. Al Barbour, Engelwood Cliffs, New Jersey, have established at Louisburg College a scholarship providing $100 annually to a deserving baseball player in good academic standing. The scholarship is awarded each year to the qualified freshman or sophomore selected by the Louisburg College Baseball Coach.

Annie Allen Beam Scholarship Fund. Mamie Beam Clayton, Class of 1936, a recognized leader in public education in Franklin County, established this scholarship to honor her mother, Annie Allen Beam, Class of 1909. Income from the endowment will be awarded to Louisburg College students who are descendants of the Beam, Allen, and Clayton families or other worthy Franklin County students.

The Susan Davis Blount Scholarship. A scholarship fund has been established by The Reverend George W. Blount, former minister of the Louisburg Methodist Church, to honor the memory of his mother, Susan Davis Blount. The income from this fund is used annually to assist a worthy and deserving student, with preference given to a member of the Louisburg United Methodist Church.

The Burney Scholarship. Mr. A. L. Burney, Southern Pines, North Carolina, has established a scholarship, given to any worthy boy or girl in Moore County. Students who are interested in this scholarship should write Mr. Burney by August 1.

The Peter A. Carlton Scholarship. This scholarship was established in October, 1970, in memory of the late Peter A. Carlton, whose love for young people and special regard for Louisburg College were well known. The Scholarship was established by his sons, Dr. Patrick W. Carlton ('57) and Richard A. Carlton. The annual income from this fund is used to provide scholarship aid to deserving students.

The Coor Family Scholarship Fund. Zelda Coor, beloved alumna and college registrar, established the Coor Family Scholarship Fund to honor members of the Coor family who have been actively involved in educational pursuits including teaching, counseling, and administration. Priority for awards will be given to descendants of the Coor family, members of the Ebenezer United Methodist Church of Goldsboro, and other worthy students.

The Winfield Scott Gardner Memorial Scholarship. The Winfield Scott Gardner Memorial Scholarship was established by the Warrenton Charge of the Rocky Mount District. The income from this fund is to be used by a student from the Macon Church of Warren County. If no student is enrolled from the church who is in need of such financial assistance, the income is to be granted to any other worthy student.

The Georgia A. Gilbert Scholarship Fund. The late James J. Gilbert of Greenville has provided the Georgia A. Gilbert Scholarship Fund. The income is to be used to assist needy and deserving students. This award is to be made available first to qualified graduates of the Masonic Orphanage School at Oxford and then to qualified residents of Pitt County, North Carolina.

The C. Wade Goldston Scholarships. This fund has been provided by the brother of Mr. Goldston, Mr. William J. Goldston of Houston, Texas, and friends of Mr. Goldston. The income is used toward the payment and tuition of lay pastors, young people preparing for full-time Christian service, and sons and daughters of United Methodist ministers. Awards are made on the basis of scholarship, character, seriousness of purpose and financial need.

The Annie Newman Gunn Scholarship. Mr. John O. Gunn of Yanceyville, North Carolina, has established a scholarship in honor of his wife, Annie Newman Gunn, a graduate of Louisburg College. Preference is given to students from Caswell County, North Carolina.

The Dr. and Mrs. Parrott R. Hardee Scholarship. Mrs. Lucy Hardee Olsen of Durham, North Carolina has established a scholarship in memory of her parents, Dr. and Mrs. Parrott R. Hardee, of Stem, North Carolina. Dr. Hardee served as a dedicated country physician in Virginia and the Stem area for more than 50 years. The scholarship is awarded annually to a pre-medical student by the Student Financial Aid Committee. Character, citizenship, scholarship, and financial need will be determining factors.

The Harrison Scholarship. Miss Evelyn Harrison of Durham, Class of 1928, has established a scholarship in memory of her parents, Mr. and Mrs. Lovette Biggs Harrison. The income from this fund will be used to help a deserving student selected by the Scholarship Committee of Louisburg College. Preference will be given to a student from Martin County.

The Carol Lynn Hicks Memorial Scholarship. Mr. Carl T. Hicks of Walstonburg, North Carolina, has established a trust at Louisburg College in memory of his daughter, Carol Lynn Hicks, the income from which is to aid and assist young men and women who have been determined worthy and who are in need of financial assistance. Although the payments made to students under the terms of this trust are in the nature of scholarships, recipients are urged to put back into the fund an amount equal to the amount received from this fund, without interest, at any time following their formal education, and in this manner add to and increase the principal of the fund in order to aid a larger number of students.

The Gurney P. Hood Memorial Scholarship. Mrs. Gurney P. Hood of Raleigh, North Carolina, established this scholarship fund in memory of Gurney P. Hood to be used to aid worthy and needy students, male and/or female, who but for some aid, would not otherwise be financially able to get a college education.

The Ben E. Jordan, Jr. Scholarship Fund. Miss Alice McLean, aunt of Ben E. Jordan, Jr. established this scholarship honoring her nephew, a member of the Louisburg College Board of Trustees and a dedicated civic leader. Proceeds are awarded annually to deserving students.

The Barbara Major Scholarship. This scholarship, established in memory of Barbara Major of Richmond, Virginia, who graduated from the College in 1963, is awarded to a qualified, deserving, and needy student from the Richmond area, with preference given to business students.

The Herbert and Elsie Miller Scholarship Fund. Because of their love for young people, and with a sincere desire to serve some worthy cause and to have their service continued beyond their span of years, the Reverend and Mrs. J. Herbert Miller, in January 1970, established a scholarship fund at Louisburg College to be known as the Herbert and Elsie Miller Scholarship Fund. The income from this fund plus any additional sum that may be added to it is to be used to provide scholarship aid to any worthy student of North Carolina, with preference given to students of New Hanover and Perquimans Counties.

The Isaac Deane Moon Music Scholarship. Named in honor of Professor I. D. Moon who taught at Louisburg College for thirty years, these scholarships are offered to talented men and women who are interested in singing or accompanying. It is not necessary that the student be a music major to receive a scholarship. Singers in the Louisburg Ensemble receive preference.

The Thomas G. Moore Memorial Scholarship. The late Mrs. Alice Newberry Moore, of Washington, North Carolina, established in memory of her late husband, Mr. Thomas G. Moore, the Thomas G. Moore Memorial Scholarship.

The John Jesse Myrick and Mrs. Emma Brown Harris Myrick Scholarship Fund. Mrs. Emma Myrick Rose of Henderson, North Carolina, has established an endowment scholarship fund at Louisburg College in memory of her parents, John Jesse Myrick and Mrs. Emma Brown Harris Myrick. The scholarships aid deserving young people from Vance and Warren Counties. Any of the income from this fund not used by students from these two counties may be used to aid other worthy students enrolled at Louisburg College.

The Abraham Josiah and Alice Bowen Newberry Memorial Scholarship. In memory of her parents, Mr. Abraham Josiah Newberry and Mrs. Alice Bowen Newberry, Mrs. Alice Newberry Moore, of Washington, North Carolina, established a scholarship used to aid worthy students.

The North Carolina United Methodist Conference Scholarships. One-fourth of tuition charges will be awarded to students preparing for full-time Christian service and to sons and daughters of United Methodist ministers of the North Carolina Conference of The United Methodist Church.

The Walter Patten Memorial Fund. The Walter Patten Memorial Fund was established at the suggestion of the Board of Trustees in memory of Dr. Walter Patten, President of Louisburg College from 1939 to 1947. Donations to this fund should be sent to the Development Office.

The Gary Ward Paul Memorial Scholarship. Established in 1974 by Duffy L. Paul, Class of 1950, and Kathryn Ward Paul, Class of 1951, in memory of their son, Gary Ward Paul of Raleigh, the scholarship is awarded annually to a student accepted for enrollment or enrolled in good standing and in need of financial assistance. Preference is given to students from Millbrook High School, Wake County, North Carolina.

The Thomas Arrington Person Scholarship. Mrs. Annie Mason Person has established, in memory of her late husband, Thomas Arrington Person, a scholarship fund for deserving students; preferably students preparing for the United Methodist ministry or for other religious work.

The Reginald W. Ponder Scholarship Fund. The St. Luke United Methodist Church of Sanford has established a scholarship in honor of Rev. Dr. Reginald W. Ponder, who served the church as its pastor for many years. Dr. Ponder is a member of the Louisburg College Board of Trustees.

The Bessie A. Sanders Memorial Scholarship. The late Miss Bessie A. Sanders of Raleigh, North Carolina, established a fund, the income of which is to be used for scholarship aid to worthy students. Miss Sanders, in establishing the scholarship said shortly before her death, "I truly hope that this gift will provide meaningful benefits to . . . young people . . . that they may accomplish more things worthwhile because such assistance was available."

The John Henry Shore Memorial Scholarship. The John Henry Shore Memorial Scholarship was given by Mary W. Shore and Lucile Shore Coburn to honor their father, Reverend John Henry Shore, who for fifty-nine years was a minister in the North Carolina United Methodist Conference. It is the desire of the donors that the income from this trust be used to aid and assist worthy and needy young men students who are preparing themselves for the ministry in the North Carolina Conference.

The Carrie Winstead Shore Memorial Scholarship. A memorial scholarship fund was established in honor of Mrs. Carrie Winstead Shore by the Person Charge of the Durham District of the North Carolina Conference. Mrs. Shore was the wife of Rev. J. H. Shore who for many years was a member of the North Carolina Conference.

The Augusta Robinson and Fred A. Smith Memorial Scholarship. The late Reverend Jackson Lafayette Smith, who for thirty-eight years served pastorates in the North Carolina Conference, established a scholarship as a memorial to his wife, Augusta Robinson Smith, and his son, Fred A. Smith.

The income from this fund is to aid young people preparing for full-time Christian Service.

The Rebecca Willis and William R. Spade Scholarship. The scholarship was established in 1972 by Mr. and Mrs. Hubert M. Willis of Fayetteville, North Carolina, in honor of their daughter and son-in-law, both of whom attended Louisburg College. The income from this fund is used to provide a scholarship to any deserving student from North Carolina.

The Daisy Brantley Starnes Scholarship Fund. Established by the Reverend S. J. Starnes, a respected North Carolina Methodist minister, this endowment is a memorial to his beloved wife Daisy Brantley Starnes, and their daughters, Mary Elizabeth and Rachel Mae. The annual income from this fund is used to help students at Louisburg College who are preparing for full-time Christian-service vocations.

The Sally K. and Amy J. Stevens Memorial Service Scholarship. The Sally K. and Amy J. Stevens Memorial Service Scholarship was established in 1937. The annual interest from this scholarship is to be awarded to students preferably from Wayne County.

The Tyson-Chesson Scholarship Fund. Initially, the Richard Cameron Tyson Memorial Scholarship Fund was given by Calvary United Methodist Church, Durham, North Carolina, in memory of Mr. Tyson, the only member of the church to lose his life in World War II. In 1974, the United Methodist Women of Calvary United Methodist Church added to the fund in honor of Mrs. Josie Foy Chesson, former teacher at Louisburg College and active worker in the church. The income from this fund is to be used to assist students, preferably from Calvary United Methodist Church.

The T. B. Upchurch, Sr. and Mollie Johnston Upchurch Memorial. Mr. T. B. Upchurch, Jr. of Raeford, North Carolina, has established a fund which provides a scholarship for a student planning to major in English.

The Warren County Memorial Scholarship. The Warren County Memorial Scholarship has been set up by an anonymous friend in memory of those from Warren County who lost their lives in military service. The income from this fund is to be used annually to help a qualified, deserving and needy student from Warren County. In the event there is not a qualified applicant from Warren County, the scholarship may be used to help any student who meets the qualifications of the scholarship.

COLLEGE SCHOLARSHIPS ARE FUNDED ANNUALLY THROUGH SEVERAL ENDOWMENTS AND FROM CURRENT REVENUES OF THE COLLEGE. ENDOWED SCHOLARSHIPS USED TO FUND GENERAL SCHOLARSHIPS ARE LISTED BELOW.

Alpha Pi Epsilon Scholarship. The Louisburg College Chapter of Alpha Pi Epsilon, national secretarial society, has established an endowment scholarship. The income from the fund is to be used toward the education of business students.

The Benson Living Memorial Scholarship Fund. The Benson Living Memorial Scholarship fund was given by the Benson United Methodist Church, Benson, North Carolina, in memory of the members of that community who fought and died in World War II.

The Blackburn Scholarship Fund. To honor Bishop Robert M. Blackburn and the late Mrs. Mary Jean Blackburn, the Board of Trustees of Louisburg College has established an endowed scholarship fund.

The George and Inez Breitz Memorial Scholarship. The scholarship is established by the Edgerton Memorial Church of Selma, North Carolina.

The Bynum Charge Memorial Scholarship. A memorial scholarship has been established by the Bynum Charge of the Durham District of the North Carolina Conference.

The R. J. Corbitt Scholarship Fund. Mr. R. J. Corbitt of Henderson, North Carolina, donated monies to the general scholarship fund.

The Mather D. Dorman Scholarship Fund. The Mather D. Dorman Scholarship Fund was given by the members of the Elevation United Methodist Church of the Benson Charge, Raleigh District, North Carolina, in memory of Mr. Dorman, who was a faithful member of the Elevation Church for thirty-one years.

The Goldston Charge Endowment Scholarships. An endowment scholarship fund has been presented by the Goldston Charge of the Sanford District of the North Carolina Conference.

The Lucy Fuller Hartsfield Memorial Scholarship. In gratitude for her devoted service to her church and college, friends have established at Louisburg College the Lucy Fuller Hartsfield Memorial Scholarship.

The Eugenia Perry Holmes Scholarship Fund. This endowed scholarship fund has been established by Mrs. Carolyn Holmes Hudson in memory of her mother, Eugenia Perry Holmes. Income from this fund will be awarded as a scholarship to a descendant of Mrs. Holmes or a needy student from Franklin County.

The Robert L. Jerome Memorial Scholarship Fund. Through the estate of his sister, Mrs. Gladys Jerome Herring, a scholarship fund has been established in memory of the late Reverend Robert L. Jerome.

The Grover Cleveland Lytle Scholarship Fund. Mr. Grover Lytle has donated monies to the general scholarship fund.

The Wayman Chalmers Melvin Memorial Scholarship. In gratitude for thirty-seven years of devoted service to the Linden community, friends have established at Louisburg College the Wayman Chalmers Melvin Memorial Scholarship.

The Mary Clyde Singleton Scholarship Fund. The Mary Clyde Singleton Scholarship Fund was established by Mrs. J. Floyd Johnson of Whiteville, North Carolina, in honor of her sister, who attended Louisburg College. The income from this fund is to be granted to some worthy student interested in Christian education.

The Albert E. Smoak Memorial. The family of Albert E. Smoak, Aberdeen, has given to Louisburg College to perpetuate his memory upon the campus. Albert E. Smoak, who was graduated from Louisburg College in 1932, was killed in action on Iwo Jima.

The James Terry Memorial Fund. The James Terry Memorial Fund was given by the Rougemont Charge of the Durham District of the North Carolina Conference in memory of James Terry, who lost his life in World War II.

The Warren Scholarship. The Jesse Warren and Helen Warren Scholarship was given by the Aurora Charge of the New Bern District of the North Carolina Conference. The annual income from this fund is to be awarded to a worthy student from Warren's Church. If no student from Warren's Church is enrolled, it will be used to assist a student from either Aurora Church or Campbell Creek Church.

The E. L. White Scholarship. Mr. E. L. White, a member of Grace United Methodist Church, Wilmington, North Carolina, has given to the endowment of Louisburg College. The income from this gift is to be used for scholarship aid.

Jeane Dunn Williams Scholarship. The scholarship was established in loving memory of Jeane Dunn Williams by her husband E. M. Williams, and her pastor, Reginald W. Ponder, both trustees of Louisburg College. Earnings from the endowment will be awarded annually to a deserving United Methodist student from Lee County.

GENERAL SCHOLARSHIP OFFERINGS

Presidential Awards. Scholarships of $800 are offered annually to freshmen and sophomores, based upon academic promise, leadership, and character. A freshman who receives a Presidential Award will have it renewed for a second year at the College, provided that he or she maintains good standing.

Ann Blumenfeld Scholarship Award. The Board of Trustees has named a scholarship in honor of Dr. Ann Blumenfeld who served as head of the Foreign Language Department from 1946 until her retirement in the spring of 1968. The scholarship is provided in grateful appreciation for her devoted and effective service to Louisburg College. Dr. Blumenfeld, a native of Germany, served for many years with the League of Nations. Consideration is based upon the applicant's needs and scholarship in the area of foreign language. The scholarship, a part of the Presidential Awards program, is in the amount of $800.

The Lucy Adelaide Johnson Scholarship. In appreciation of twenty years of devoted service to Louisburg College as Chairman of the Business Department and an effective teacher in this department and as secretary to the faculty, the College has set up a scholarship to be known as the Lucy Adelaide Johnson Scholarship. Miss Johnson, also an alumna of the College, retired at the end of the 1972-73 academic year. The scholarship, to be awarded to a North Carolina student, is based on scholarship and financial need. Scholarship candidates must be recommended by the Business Department. The scholarship, a part of the Presidential Awards program, is in the amount of $800.

Trustee Awards. Scholarships are offered annually to freshmen and sophomores, based upon academic promise, leadership, and character. A freshman who receives a Trustee Award will have it renewed for a second year at the College provided that he or she maintains good standing.

Herbert James Herring Scholarship. The Board of Trustees has designated a scholarship in memory of Dr. Herbert James Herring, who for a number of years served as trustee of the College and following his retirement as Vice President of Duke University in 1964 served as a consultant to Louisburg College. The scholarship, a part of the Trustee Awards program, is in the amount of $500.

Faculty Awards. Scholarships of $250 are offered annually to freshmen and sophomores, based upon academic promise, leadership, and character. A freshman who receives a Faculty Award will have it renewed for a second year at the College provided that he or she maintains good standing.

Drama and Music Awards. Students demonstrating special talents in drama and music are invited to inquire concerning scholarships.

Franklin County High School Scholarship. A scholarship of $100 is awarded to one student in each high school in Franklin County upon the

recommendation of the principal of the high school. The scholarships are awarded by the Board of Trustees of Louisburg College in appreciation of the donations and services rendered the College by the citizens of Louisburg and Franklin County. This award is renewed for a second year at the College, provided that the student maintains good standing.

THROUGH THE GENEROSITY OF CORPORATE, FOUNDATION, AND INDIVIDUAL DONORS, THE COLLEGE IS PLEASED TO OFFER THE FOLLOWING SCHOLARSHIPS.

The Blackburn Scholarship Fund. The Blackburn Scholarship Fund has been established by the North Carolina Annual Conference of the United Methodist Church to honor Bishop Robert M. Blackburn and the late Mrs. Mary Jean Blackburn, and to enable deserving Methodist youth to continue their education at one of the Methodist Institutions of Higher Education supported by the North Carolina Annual Conference. Application is made to the Division of Higher Education.

The Book of Remembrance Scholarship. Each year three scholarships are awarded to deserving students through contributions given to the College as memorials.

Bryan Scholarships. The Board of Directors of the James E. and Mary Z. Bryan Foundation, Inc., has established a trust to be known as the "Bryan Scholarship Trust" to honor the memory of James E. and Mary Zealy Bryan of Goldsboro. The Bryan Scholarship Trust has been set up so that one or more scholarships are awarded each year to a student or students, who attend Louisburg College. The award of such scholarship shall be made by the scholarship committee of Louisburg College. Any worthy and needy North Carolina resident pursuing work toward the Bachelor's degree is eligible for consideration. Scholarship renewal in a year subsequent to an initial award shall be based upon demonstrated ability and continuing need.

"Doc" Elam Working Scholarship for Student Athletic Trainer. This scholarship, a bequest of the Franklin County Medical Society, is dedicated to the late Paul W. ("Doc") Elam, druggist, sports enthusiast, and staunch friend of Louisburg College. It is awarded to a pre-medical or pre-pharmacy student. Preference is given Franklin County residents. The student agrees to serve as athletic trainer for the College teams during the tenure of the scholarship.

The Richard G. Farmer Memorial Scholarship. This scholarship was established by Irving G. Farmer of Short Hills, New Jersey, to honor the memory of his son, Richard G. Farmer, who attended Louisburg College. The scholarship, in the amount of $500, is awarded annually to a deserving Louisburg College sophomore selected by the Scholarship Committee.

The Franklin Veneers, Inc., Scholarship. The Franklin Veneers, Inc., Scholarship was established by the corporation's owner and president, Mr. Richard H. Morgan, Jr., of Franklinton, North Carolina. This scholarship is

awarded each semester to a qualified and deserving student selected by the Scholarship Committee. Preference is given to students from Franklin County.

The Louisburg Lions Club Scholarship. The Louisburg Lions Club offers an annual scholarship to a student from Franklin County. Both first and second-year students are eligible. Factors to be considered in selecting the recipient include need, citizenship, and scholastic achievement. Letters of application for this scholarship should be addressed to Louisburg Lions Club Scholarship Committee, Louisburg College, Louisburg, North Carolina 27549. The deadline for submitting the letter of application is May 15.

National United Methodist Scholarships. The Board of Education of the United Methodist Church makes available to Louisburg College two scholarships annually in the amount of $500. Students in the upper fifteen per cent of their high school class and in financial need are eligible to apply. Applications may be obtained through the Student Financial Aid office.

Pittman-Frizzelle Scholarship. Mr. and Mrs. J. B. Frizzelle of Maury, North Carolina, have set up a scholarship to aid young women from Greene County. The scholarship, amounting to about $600 annually, is to be used at the three United Methodist colleges located within the bounds of the North Carolina Annual Conference of the United Methodist Church — namely Louisburg College, Methodist College at Fayetteville, and North Carolina Wesleyan College at Rocky Mount. Young women from Greene County interested in this scholarship should write Louisburg College.

The W. R. Rodgers Scholarship Fund. The late W. R. Rodgers of Stantonsburg, North Carolina, in his will created a trust, one-fifth of the annual income of which will go to Louisburg College to provide scholarship for students of limited means who have maintained good records of high school and, who may be recommended by their principal.

United Methodist Women of the North Carolina Conference Scholarship. The United Methodist Women of the North Carolina Conference offer three scholarships annually to young women who choose to attend Louisburg College, Methodist College and North Carolina Wesleyan College. The amount of the scholarship is $500. Application blank and further information may be secured from the president of the college or the District Scholarship Committee of the United Methodist Women.

The Robert E. and Mary S. Ward Scholarship. Established by Kathryn Ward Paul, Class of 1951, and Mary Strowd Ward Riggsbee, Class of 1945, in memory of their parents, Robert Edward and Mary Strowd Ward of Pittsboro, the scholarship is awarded annually to a student in good academic standing who needs financial assistance. Preference is given to students from Chatham County, North Carolina.

The Lina and Robert Welch Scholarships. Mr. James O. Welch of Delray Beach, Florida, has set up two $500 scholarships to be awarded annually in memory of his mother and father, the late Lina James Welch and Robert Welch of Louisburg. The Lina Welch Scholarship is awarded to a young

woman with high academic achievement, especially in English. The Robert Welch Scholarship is awarded to a young man of high academic achievement, especially in mathematics. Other qualifications are seriousness of purpose, good personality, general and wide interest and financial need.

STATE AND FEDERAL GRANTS AND SCHOLARSHIPS

North Carolina Legislative Tuition Grant. Automatic grants are available to North Carolina residents enrolled on a full-time basis at Louisburg College and other private colleges. These awards are not based upon need and are funded by the North Carolina State Legislature.

State Contractual Scholarship Fund for Needy North Carolinians. North Carolina residents who demonstrate financial need may be awarded scholarships funded by the North Carolina State Legislature.

North Carolina Student Incentive Grant Program. Legal residents of North Carolina who are accepted for enrollment or enrolled full time, in good standing, in an undergraduate program at an eligible college, university, technical, or vocational school in North Carolina may apply for North Carolina Student Incentive Grant (NCSIG) to help pay their educational expenses. The NCSIG Program grants are based on need. The amount of each grant is based on an individual student's demonstrated financial need after subtracting the family contribution from the educational cost. NCSIG awards may not exceed one-half of a student's unmet need or $2,500 per academic year, whichever is less.

Basic Educational Opportunity Grants. In the Educational Amendments of 1972, Congress authorized a new federal student aid program: The Basic Educational Opportunity Grant. The BEOG program will provide federal grants to a large portion of college students who show need for assistance to attend college and not just to students with almost total need. Applications may be obtained through the Financial Aid Office or through the High School Guidance Office.

Supplemental Educational Opportunity Grants. The purpose of this program is to encourage and enable needy high school graduates, who would normally be unable to continue their education, to attend college.

To qualify for an Educational Opportunity Grant a student must be accepted for full-time enrollment. In addition he must show evidence of academic or creative promise and capability of maintaining good standing in his course of study. Finally, he must be in exceptional financial need, and must show that he would not, except for an Educational Opportunity Grant, be able to pursue a course of study at Louisburg College.

National Guard Scholarship. The National Guard offers a scholarship program to its members. For details contact the National Guard or the Financial Aid Office.

LOAN PROGRAMS

National Direct Student Loans. These loans have been set up for students needing financial aid to attend college. Students who are able to demonstrate need may borrow, and repayment begins nine months after the borrower completes school. Repayment of the loan and a three percent annual interest charge is spread over a period of ten years. Recipients of this loan who enter full-time teaching or the military service may be eligible for cancellation provisions. Further details are available from the Financial Aid Office.

Guaranteed Student Loan/Federally Insured Student Loan. These loans are available to students needing assistance in meeting the costs of attending college. Interest rates are set at seven percent, and repayment terms are similar to the National Direct Student Loan Program. For further information please contact the Financial Aid Office.

North Carolina Prospective Teachers Scholarship Loan Fund. Any resident who is interested in preparing to teach in the public schools of the state is eligible to apply. Should the applicant elect not to pursue a teaching vocation in the state, the money awarded would be treated as a loan. Details and applications may be obtained by writing Prospective Teachers' Scholarship Loan Fund, State Department of Public Instruction, Raleigh, North Carolina.

Winston-Salem Foundation Loan Program. For residents of Forsyth County, loans are available through this foundation. Applicants must first be interviewed by the foundation staff. An appointment may be made by writing The Winston-Salem Foundation, 222 Wachovia Building, Winston-Salem, North Carolina 27101.

THE FOLLOWING LOAN MONIES ARE NOT ACTIVELY ADMINISTERED BUT ARE UTILIZED AS MATCHING MONIES FOR THE LARGER FEDERAL LOAN PROGRAM, THEREBY WIDENING THE TOTAL LOAN OPPORTUNITIES FOR STUDENTS AT LOUISBURG COLLEGE.

Julia H. Lane Loan Fund. The family of the late Mrs. Julia H. Lane, who was a member of the Asbury United Methodist Church in the New Bern District of the North Carolina Conference, has established a loan fund.

American Legion Auxiliary Loan Fund. In memory of Major Samuel P. Boddie of Louisburg, the American Legion Auxiliary of the Jambes Post No. 105 has established a loan fund.

The Men's Bible Class of the Divine Street United Methodist Church of Dunn in 1939 established a fund to be used as a loan to worthy students from Harnett County.

Stanback Loan Fund. Dr. T. M. Stanback of Salisbury, North Carolina, has set up a loan fund.

The Margaret Long Loy Fund. In memory of Mrs. Margaret Long Loy, her husband and sons, Reverend William Lawrence Loy and Vance and Lynn Loy, have established a loan fund at Louisburg College.

The Sarah Lancaster Jenkins Memorial Loan Fund. Dr. and Mrs. Edgar B. Jenkins of Greenville, North Carolina, have established a Loan Fund at Louisburg College in memory of Dr. Jenkins' mother, Mrs. Sarah Lancaster Jenkins, who graduated from Louisburg College in 1893. The principal is loaned to deserving students at a reasonable interest rate. The income from the loan will be added to the principal.

WORK PROGRAMS

College Work Study Program. Students demonstrating need for funds and wanting a campus job may be awarded a Work-Study position. In general, students will work ten hours per week in one of the campus departments. Prospective student workers should contact the Financial Aid Office for more information.

Regular Campus Employment. Students possessing special skills and not qualifying for College Work-Study may be hired under this program. Part of the funding for this program comes from the Davis-Allen Service Scholarships, established by the College in recognition of the generosity and devotion of Mr. and Mrs. Ivey Allen.

RIGHTS AND RESPONSIBILITIES OF FINANCIAL AID RECIPIENTS

Initial recipients of any of the federal or state programs of financial assistance may normally expect to continue to receive asistance for their second year at Louisburg College. Such assistance is dependent upon the establishment of a continuing need for aid, and upon continued funding of the programs at the College. In addition a student must be in good academic standing and making satisfactory progress. These are defined by the Academic Dean, and students who are permitted to enroll at the College are deemed to be in good standing and making satisfactory progress. Reinstatement as a student automatically produces continued eligibility.

Louisburg College is proud of its student retention record and it is College policy for all students contemplating withdrawal for financial reasons to visit the Aid Office for counseling. Nearly sixty percent of all students enrolling as freshmen at the College return for a second year. The large majority of these who do not return transfer to a four-year program at the completion of the freshman year.

VETERANS

Louisburg College is approved for providing training under Provisions of Chapter 34, Title 38, U. S. Code, G.I. Bill effective June 1966; Chapter 36, Title 38, U. S. Code, the children of deceased or disabled veterans; Public Law 894, for disabled veterans, Public Law 94-502, and Public Law 93-508.

Most veterans who served on active duty for more than 180 days, any part of which occurred after January 31, 1955, and before January 1, 1977 are

generally eligible for financial support to attend college. For specific requirements, the regional Veterans Administration Office should be contacted. Before communicating with Louisburg College about benefits under this program, the prospective recipient must complete all requirements at the regional Veterans Administration Office. Through early arrangements a veteran can insure that he receives his first check approximately one month after registration.

Generally children of deceased veterans, and those of living veterans who have disabilities which are considered to be total and permanent, whose death or disability was a result of service in the Armed Forces, are eligible for financial benefits to attend college.

For further information, write the Veterans Administration Regional Office, 251 North Main Street, Winston-Salem, North Carolina 27102. Information may also be obtained from the North Carolina Department of Veterans Affairs, P.O. Drawer 26206, Raleigh, North Carolina 27611.

Louisburg College is prepared to allow veterans the special privilege of deferred payment each semester of up to $600 or an amount equal to that received under the benefits program. In no case, however, may a student defer more than $600 per semester. At the time which the veteran is billed for each semester, he should indicate with return payment and correspondence his desire to exercise this privilege.

Students receiving benefits from the Veterans Administration are allowed one semester to remove probationary status after which benefits are terminated. Veterans who are terminated for unsatisfactory progress must go through Veterans Administration Counseling before they can be recertified for education benefits.

Academic and conduct information and regulations apply equally to all students, veteran and non-veteran alike. This information may be found in this catalog.

GIFTS TO LOUISBURG COLLEGE

Charitable giving for educational purposes is one of the most satisfying investments. The educational program at Louisburg College provides an excellent opportunity for the conscientious investor. If one believes that the small church-related junior college should be supported — that its program should continue to provide opportunity for academic excellence in the atmosphere of individual care, then he will be challenged by the opportunities at Louisburg.

Whether a gift is designated for capital improvement, endowment, scholarships, special memorials, or operating costs, whether a gift is designated to be used where it is most needed, or whether a gift takes the form of an outright gift of cash or property, a charitable remainder trust, or a living trust, etc., the wishes of the donor will be carried out at Louisburg.

Wise estate planning which utilizes maximum tax savings and further reductions from taxation through charitable giving is a must for thinking people of this generation. Those who are interested in learning of the implications of charitable giving should contact the President of Louisburg College for competent information without obligation.

ENDOWMENTS

The Benjamin N. Duke Endowment. Mr. Benjamin N. Duke, the donor of Louisburg College to the North Carolina Conference of the United Methodist Church, gave the sum of $100,000, part of which has been used as endowment and part for permanent improvements.

The James A. Gray Trust Fund. Mr. James A. Gray of Winston-Salem, North Carolina, has established a trust fund for several North Carolina institutions. Louisburg College was designated as the recipient of $50,000 of this fund, which has been added to the College endowment.

The Willie Lee Lumpkin Endowment Fund. The Willie Lee Lumpkin Endowment Fund to help support the Educational Program of Louisburg College was established in 1976 by Mrs. Willie Lee Lumpkin, a Trustee of the College, and members of the Lumpkin Family in memory of Mr. Lumpkin, a former Trustee of the College.

The Kathryn Melvin Sexton Endowment. Mrs. Kathryn Melvin Sexton, alumnus of the Class of 1923 and member of the Board of Trustees, has established an Endowment for the instructional program in science. The College, in consultation with members of Mrs. Sexton's family, has named the endowment in her honor.

The Daisy Brantley Starnes Endowment Fund for the Educational Program in Music. Because of his mother's interest in music, and as an expression of how much the Louisburg College music program meant to him as a student, S. Judge Starnes, Jr. established this endowment fund to honor the memory of his mother, Daisy Brantley Starnes. Proceeds from this endowment will be used to improve the College's music program.

Louisburg

STUDENT LIFE

Louisburg College strives for the total development and growth of each student. The goal is to provide a Campus Life program that works for the total person and goes beyond traditional academics — to deal with the religious, social, and physical as well. The aim, therefore, is to help each individual to become a mature, integrated person, to discover his own self-identity and to discover his own unique gifts in order to become a contributing member of the community.

The Student Affairs Office is staffed for the purpose of integrating and coordinating the non-academic college services to the individual. The concern of the office is to give continuity to the College's relationship with the individual from the initial contact with the prospective student, continuing with him in college and after graduation when he joins the Alumni Association.

RELIGIOUS OPPORTUNITIES

Louisburg College is affiliated with the United Methodist Church, and its total program is based on Christian standards of life. Hence, the College does all in its power to create a congenial atmosphere conducive to the development of Christian character.

Courses on Old and New Testament, the Judeo-Christian Heritage, philosophy, and logic are offered. In addition, Louisburg's well-established churches of three leading denominations — Methodist, Baptist, and Episcopal — and churches of other denominations within the area, afford opportunity for worship. Under the guidance of the Christian Life Council, students are urged to join in special service projects and are encouraged to attend chapel, convocation, or assembly.

Lay Pastor's Program. Louisburg College offers a curriculum for those preparing for the ministry and for local church service, particularly lay pastors.

Chapel. A chapel, convocation, or assembly is held several times each month. The trustees and the faculty regard these exercises as an important part of the work of the College; accordingly, regular attendance is encouraged. Faculty members and student organizations offer programs, and the ministers of the town and nearby communities are invited to present religious messages.

Minister-in-Residence Program. The College participates in the North Carolina Conference sponsored Minister-in-Residence Program. Several times each year an outstanding Conference minister visits the College for a week, talking, listening, and exchanging ideas with students, staff, and faculty.

Christian Life Council. Students are invited to become members of the Christian Life Council on campus. This group has overall responsibility for campus religious fellowship and several service projects. For fellowship and study the group meets weekly, sponsors Bible study groups, interesting topic discussions, three special religious services and an off-campus retreat. Among long standing service projects of the Christian Life Council are a Christmas Party for Needy Children, visits from the American Red Cross Bloodmobile and an Annual Easter Seals Rockathon. All students who are interested in the work of the Christian Life Council are invited to contact the College chaplain.

CAMPUS AND COMMUNITY

One of the constant values of Louisburg College has been a sense of social responsibility. The active student body of more than 600 students has demonstrated increased concern in recent years about problems that exist outside their campus. This concern has been reflected in the activities of student/faculty groups involved in offering tutorial services for local elementary and high school students, participating in fund raising for numerous public health organizations, working with local garden clubs on Clean Up Days and environmental projects, and sponsoring campus visits of the Red Cross Bloodmobile.

In conjunction with the Department of Social Services, student volunteers have become actively involved in such community projects as visitation to rest homes and mental retardation development centers and the Christmas Party for Needy Children. In addition to these activities, an annual spring "Rock-a-thon" is sponsored by the students in an effort to solicit donations for Easter Seals.

CAMPUS GUIDANCE PROGRAMS

Orientation Program. The orientation program assists the student in adjusting to college life and to increased responsibility for himself and his academic progress. It is designed to help students become intelligent citizens in the college community. The Freshman Orientation at the beginning of fall semester includes:

1. Informal gatherings, lectures, and various student activities which induct the freshman into the group and acquaint him with the customs and traditions of the College. Placement tests are given during this period providing the faculty with information essential to effective guidance.

2. Advisor-advisee sessions, sometimes in small groups, often on a one-to-one basis. During this time the student has an opportunity to discuss with his faculty advisor his goals, problems, and aspirations. The advisor will guide the student carefully toward the proper curriculum necessary for attaining his or her goals.

3. Discussions with the freshman led by well-qualified persons and centering on topics such as the objective of college education, techniques of study, dormitory life, the grading system, and the curricula.

Orientation is required of all first-year students. It deals with curriculum, effective study habits, vocations, and personal and group adjustment.

Office of Counseling Services. The Office of Counseling Services provides qualified assistance for students who may be experiencing difficulties with college adjustment, personal problems, vocational decisions, or any area involving student life. Students are offered vocational inventories and academic aptitude tests, at no charge, to help them in making career decisions and to assist them in planning their future academic progress. This office also maintains a current library of senior college catalogs, trade and technical schools, community colleges, and educational and vocational information dealing with specific occupational areas.

Academic Advising. The faculty and administrative staff act in an advisory capacity to assist the student in solving his scholastic difficulties. At the time a student enrolls, he is assigned a faculty advisor on the basis of his interests, course of study, and special requirements. The student is encouraged to consult his faculty advisor when he needs help in the areas of course selection, vocational information concerning his advisor's area of specialty, and academic transfer information.

Tutorial Services. The student who wants constructive criticism of an academic accomplishment or guidance beyond the classroom in understanding an academic problem finds the Louisburg College tutorial services an opportunity for further involvement with his work. For such a student, the tutorial program is an informal extension of the classroom. Voluntary attendance tutoring sessions are available in mathematics and English. In addition, professors in all subjects arrange after-class individual help upon request from students.

ATHLETICS

Louisburg College has a long tradition of excellence in athletic competition. Second-year athletes are constantly sought by four-year colleges for their final two years of college, and some have moved into professional sports. The College offers six intercollegiate sports and is a member of the Eastern Tar Heel Conference and the National Junior College Athletic Association. Anyone who is interested in playing intercollegiate athletics should contact the coach of the sport he wishes to play in care of the Athletic Department, Louisburg College.

HURRICANE BASEBALL

Russell Frazier has coached nineteen seasons of baseball at Louisburg College. Under Coach Frazier's guidance, the baseball program at Louis-

burg has become recognized as one of the best junior college programs in the nation. During the past eleven years, the 'Canes have won ten conference championships and three district championships; and the 1979, 1975, and 1977 teams placed fifth, third, and seventh, respectively, in the NJCAA World Series which is held annually at Grand Junction, Colorado.

Louisburg College is a charter member of the North Carolina Collegiate Baseball League, and is the only junior college to be invited to join. It is considered by many scouts and college coaches as one of the best summer leagues in the country. Other charter members include the University of North Carolina at Chapel Hill, the University of North Carolina at Wilmington, Campbell College, and Methodist College. Elon College and Atlantic Christian College joined the league in 1976, and North Carolina Wesleyan College joined in 1979. In 1975 and 1978 the 'Canes won the summer season championship.

A player at Louisburg College can expect to play 80-90 games during the regular season and summer league. Several players have signed professionally after playing at Louisburg; however, most of the 'Canes have chosen to compete at four-year colleges and universities.

HURRICANE VOLLEYBALL

Louisburg College has been a leader in the development of women's volleyball in the state. Since the program began in 1974, the Hurricanes have not been defeated by any other junior college in the region. They have won consecutive state and Region X tournaments and for the past four years, the 'Canes have traveled to the national championship tournament, finishing as high as fifth in that competition. Several Louisburg College players have earned All-State, All-Region and All-American honors.

The Louisburg College team, coached by Sheilah Cotten, is the only junior college team invited to the annual Appalachian tournament. In addition, Louisburg College hosts the Hurricane Volleyball Classic Tournament in October.

LADY HURRICANE BASKETBALL

Since women's basketball was initiated at Louisburg College in 1974, the Lady Hurricanes have compiled a win-loss record of 100-16. During the 1978-79 season, the Lady Hurricanes won the State and Regional Tournaments, then finished fifth in the National Tournament in Overland Park, Kansas. Sam Jones from Goldsboro, North Carolina, became the first Lady Hurricane to be named First Team All-American while Anne Lawrence from Wilson, North Carolina, was selected to play in the first East-West Junior College All-Star game in Hutchinson, Kansas.

Paul Sanderford, in his third year of coaching at Louisburg, was named Region X coach for the 1978-79 season.

HURRICANE BASKETBALL

During Coach Enid Drake's fourteen years at Louisburg College, the 'Canes have won two Conference Championships, five tournament championships, and have qualified for the Region X Tournament seven times. Coach Drake's players have consistently received top regional and national honors and most have gone on to play for four-year colleges and universities throughout the nation.

Each year the 'Canes play eight conference games. The 'Canes also compete in non-conference games against teams from the Western Carolina Conference and junior-varsity teams from senior institutions. Double headers are an annual attraction on the campus during the Thanksgiving weekend, and the season concludes with the Eastern Tar Heel Conference Tournament.

HURRICANE TENNIS

The Louisburg College tennis team has finished second in the Conference for the past four years. Several Louisburg players have continued successful athletic careers at four-year institutions. Tennis facilities include six courts located in a pine grove on the northern edge of the campus. This provides an ideal setting as the trees offer a natural wind shield and allows for year-round play. Besides the regular spring season, the Huricanes, coached by Sheilah Cotten, also compete in invitational tournaments in the fall.

HURRICANE GOLF

Louisburg College traditionally has a strong golf program. Since 1969, the 'Canes, coached by Paul Sanderford, have captured three conference championships and advanced to the NJCAA National Tournament in 1974. The Green Hill Country Club is located one mile from campus and is an excellent facility for practice. The team will play such courses as Pinehurst No. 2, Seascape and Ground Hog Mountain.

INTRAMURAL ATHLETICS

The Intramural Program at Louisburg is designed to meet the needs of every student — both the athletic and not-so-athletic. The program offers a wonderful opportunity to develop new skills and organize leisure time. A variety of activities is offered, including flag football, basketball, volleyball, softball, table tennis, pool, golf and backgammon tournaments. It makes no difference whether one plays, referees, keeps statistics, or organizes teams; the key is involvement.

HURRICANE CLUB

The purpose of the Hurricane Club is to support the Louisburg College athletic program. Through the years the College has sponsored athletic teams that have been nationally ranked in several sports. The athletic program is a major source of unity and wholesome entertainment for the student body, faculty, alumni and friends. The Hurricane Club is open to anyone interested in supporting a quality junior college program.

SUMMER ATHLETIC SCHOOLS

Basketball. Each summer, Louisburg College offers several basketball schools. The sessions help boys and girls, nine years old through high school age, develop individual skills, knowledge of the fundamentals and techniques of basketball and provide opportunity for fellowship with players and coaches from a wide region of North Carolina and Virginia. Coach Enid Drake directs the annual schools, using outstanding players and coaches from Louisburg and other institutions as assistants.

Volleyball Workshop. One of the most successful volleyball workshops in the state is held each summer at Louisburg College. Coach Sheilah Cotten heads the workshop, which is designed to teach players and coaches attending from high schools throughout North Carolina, South Carolina, and Virginia the fundamentals of power volleyball. Participants learn individual skills, team tactics, and teaching methods. Films, slides, and video tape equipment supplement the teaching of Coach Cotten and her staff.

Baseball Camp. The camp is designed to teach all fundamentals of baseball in order to help the camper have a better understanding of the game, and to further develop his skills. This will be done through instruction, drills, film, and actual game experience. It is open to any youngster who has reached his eleventh birthday before the opening of the camp, and extends through seventeen or older if he has not begun his senior year in high school. The staff will be under the direction of Louisburg Hurricane Coach Russ Frazier.

PHYSICAL EDUCATION

The major purpose of the Physical Education Department is to provide a variety of athletic activities in a healthful, pleasant environment and to equip the student with skills in sports that he may carry on during his or her leisure time in college and after graduation. The department offers courses in such varied sports as tennis, softball, volleyball, basketball, tumbling, track, weight training, fitness education, table tennis, football, archery, golf, and badminton. Each student must earn two semester hours of credit from the Physical Education Department in order to graduate from Louisburg College.

CULTURAL ACTIVITIES

Cultural Program. A significant aspect of education is the development of the student's capacity to appreciate and enjoy the expressions of his own cultural tradition in art, literature, music, and ideas. Much of the regular curriculum is devoted to this effort; but the College strives toward this goal in other areas as well.

The *Louisburg College Concert Series* features distinguished and professional performers in the concert field. The series has a balanced schedule of music, dance, and drama in both classical and popular performing arts.

Other cultural programs are the *Cinema Arts Series, Guest Recital Series,* and the *Arts and Crafts Exhibitions.*

A *Lecture Series* provides outstanding regional, national, and international personalities on topics of world affairs, religion, history, and the sciences.

The annual *Folk Festival* is presented by the College and Franklin County the last weekend in March to emphasize indigenous American folklore. The Festival provides competition and award-winning national guest stars in a rich heritage of folk music and dance. Also during the weekend is a *Whistling Contest* and *Fiddlers' Retreat.*

Student creative contributions are encouraged in the dramatic club, the glee club, the yearbook, the newspaper, and the literary magazine. Students also enter their sculpture, paintings, drawings, photography, and ceramics in the campus Art Gallery.

Social Life and Entertainment. The small, church-related college offers distinct social advantages. The democratic atmosphere among students is a conscious objective of social life at Louisburg. Dormitories are viewed as

essential components in the total college learning and social environment. Carefully planned dormitory programming as well as spontaneous social gatherings are both possible and desirable in the living-learning atmosphere of our residence halls. The student Government Entertainment Committee maintains a balanced program of social activities, some of which are annual traditions of long standing.

The banquet for new students held regularly during the orientation period is the first social function of the school year. Homecoming Weekend is held in November, featuring class reunions and a varied program. The weekend activities include the Fall Dance.

Parents' Day, held each year in mid-October, brings hundreds of parents to the campus for fellowship and information about the College. Ample opportunity is given for consultation with each Louisburg College professor.

In mid-February, the students hold Winter Weekend. Included in the events are concerts, films, and comedy acts. The weekend culminates with a dance on Saturday night. Spring Weekend is a similar event which is held in April.

The commencement program includes the breakfast for graduates on Friday morning, the annual alumni-graduates banquet on Friday night and commencement exercises on Saturday.

Other traditional activities such as class and club entertainments and faculty-student dinners and dinner theatres balance a comprehensive extra-curricula calendar.

COLLEGE PUBLICATIONS

The Louisburg College Alumni Bulletin is published quarterly in January, April, July and October for the purpose of informing alumni and friends about the alumni activities and the College news in general.

The Oak is the College annual. It is issued by the student Oak Staff as the record and souvenir of the freshmen and sophomore classes.

Columns is the campus newspaper, edited by the students under the supervision of a college staff advisor. It is published monthly.

The Collegian is the College literary magazine, published annually, and contains original poetry, prose and photography or illustrations by faculty, staff and students.

STUDENT ORGANIZATIONS

Student Government Association. The entire student body is represented through its officers: President, Vice President, Secretary and Treasurer. These four officers compose the Cabinet, the executive and administrative agency of the Association.

The Judicial Branch meets as the need arises to recommend to the administration diciplinary action for students found guilty of violating the

rules and regulations as set forth in the Constitution and By-Laws.

The Student Government Association, within the framework of the rules and regulations set forth by the College administration, has the power "to make and enforce such rules as it may deem necessary for the maintenance of harmony and order within the student body." It must be noted, however, that the Student Government Constitution recognizes the administration's right to review and reconsider any student government decision. The Student Government Association also is to represent the interests of all students at Louisburg College by promoting activities for their enrichment, educationally and socially.

Phi Beta Lambda. The Louisburg College chapter of Phi Beta Lambda (College Division of the Future Business Leaders of America) is open to all students who are regularly enrolled in the Business Department. Membership is also open to students preparing for careers in business or in business teaching. This chapter, which is affiliated with both state and national organizations, provides a means of social contacts within the department and sponsors educational programs pertaining to office practice and equipment and the selection of a vocation.

Glee Club. The Glee Club has weekly rehearsals. Selections which have wide appeal are studied, and stress is laid upon tone quality, shading, firmness of attack, phrasing, and interpretation. From this group, fifteen to twenty are chosen to compose the *Louisburg College Ensemble.* This group gives concerts during the year at various United Methodist churches throughout North Carolina. The Glee Club gives two concerts at the College — one at Christmas time and the other in the spring.

The Louisburg Players are an acting ensemble devoted to student development in areas of self-discipline and personal creativity, both for individual growth and maturity and for the basic training for a professional theatrical career.

The ensemble is centered around acting classes, three major productions, and occasional one-act plays (often presented as dinner-theatres). The acting classes consist of history and theory of acting, numerous improvisations, and the presentation of one-act plays. Concentration is on movement, voice, and characterization. Major productions are selected to satisfy the artistic needs of the College as well as the community. There is an annual Shakespearean production, as well as plays from the whole range of theatrical history.

Some recent productions have been: THE WIZARD OF OZ, SPOON RIVER ANTHOLOGY, THE MARRIAGE-GO-ROUND and a series of one act plays including THE FEAST, IMPROMPTU and WAITING FOR THE BUS.

Christian Fellowship. Campus religious life is coordinated by the Christian Life Council. Active groups include the Christian Share Group, which emphasizes fellowship, religious life, and Bible study; and Students for Christian Life, basically a service organization which sponsors annual

projects such as the Christmas Party for Needy Children and the Easter Seals Rock-a-Thon.

The Fellowship of Christian Athletes. The Fellowship of Christian Athletes encourages athletes to grow in the Christian faith and to relate their faith to competitive sports. Membership in the F.C.A. is open to any athlete.

Young Democrats' Club and Young Republicans' Club. The YDC and YRC foster an understanding of the political philosophies of their respective parties. From time to time they invite political figures of state and national prominence to the campus.

Louisburg College Appalachian Trail and White Water Club. Open to the entire Louisburg College family, this club sponsors various activities, trips, publications and events which aid the members in the preservation and appreciation of the wilderness environment.

HONOR FRATERNITIES

Phi Theta Kappa. This is a national character-scholarship fraternity the same rank in the junior college that Phi Beta Kappa holds in the four-year college. The Gamma Upsilon Chapter of Phi Theta Kappa was chartered and organized at Louisburg College in the fall of 1939. Membership is open to students who have completed a semester in college with a B average, stand in the upper 10 percent of their class, have achieved the proper number of quality points, are of good moral character, and possess recognized qualities of citizenship.

Alpha Pi Epsilon. Alpha Pi Epsilon is a national honorary secretarial fraternity open to students in the Business Department who attain a grade point average of B or better on specified business subjects and at least a B average on all other subjects in which the student is enrolled. These students must have outstanding personalities and rank high in character. Unanimous election is necessary for membership.

Beta Phi Gamma. This is the national junior-college honorary journalistic fraternity. Its purpose is "to recognize individual ability and achievement in journalistic pursuits in junior colleges; to serve and promote the welfare of the junior college through journalism; to establish cordial relationships between the student and members of the profession; and to unite in a fraternity congenial students interested in journalism." Membership is open to students who have been duly registered at least one semester, who have a scholastic average of C or better on the last semester's grades, and who have qualified by their journalistic endeavors.

Delta Psi Omega. Delta Psi Omega is a national honorary dramatic fraternity whose purpose is to recognize and reward all phases of student participation in college dramatic art and stagecraft. To become a member, a student must have done outstanding work in acting, written a play that has been produced, or done efficient stage workmanship of any type. He must attain an average of C on his academic work.

Sigma Pi Alpha. Sigma Pi Alpha is a national language fraternity. Its purpose is to stimulate interest in and understanding of the language and life of foreign countries. Among the requirements for membership are a general academic average of not less than 85 and an average in language courses of not less than 90, and registration in an intermediate or advanced language course.

Alpha Beta Gamma. Alpha Beta Gamma is a junior-college chemistry fraternity. The Epsilon Chapter was established at Louisburg College in May, 1955. Membership in the fraternity is open to students whose scholastic accomplishment is high both in chemistry and in other subjects.

Psi Chi Sigma. Psi Chi Sigma is an honorary psychology fraternity. Its purpose is to advance the science of psychology, to encourage, to stimulate, and to maintain scholarship of students in psychology and in associated disciplines.

ALUMNI ASSOCIATION

The Alumni Association is comprised of all former students of Louisburg College whether graduate or non-graduate. At the present time there are approximately 8,500 whose addresses are on record in the Alumni Office. These are located in 48 states and 18 foreign countries. The Louisburg College Bulletin, published four times annually, goes to all alumni.

The purpose of the organization is to perpetuate the friendship formed in college days and to foster the causes of education in general and specifically at Louisburg College.

The affairs of all alumni are directed by the Board of Directors of the Association. Officers are elected at the annual business meeting.

The Alumni Office is located on campus in the Davis Building.

ALUMNI ASSOCIATION OFFICERS

President .....Thomas A. Riggan '59, Louisburg, N.C.
Vice President .....Glenn D. Brewer '65, Faison, N.C.
Secretary .....Zelda G. Coor '54, Louisburg, N.C.

Term Expires in 1980

Maude Newbern Salmon '28 .....Sanford, N.C.
Allen W. Shearin '54 .....Louisburg, N.C.

Term Expires in 1981

Harold A. Morris '40 .....Charlotte, N.C.
Worth Cotton '55 .....Greensboro, N.C.
Martha Perdue Peoples '55 .....Durham, N.C.

Term Expires in 1982

Virginia Purnell Taylor '34 . . . . . Louisburg, N.C.
Robert F. Gayman '50 . . . . . Dillsburg, Pa.
Mary Edwards Snyder '50 . . . . . Raleigh, N.C.
Rose Woodard Marshall '56 . . . . . Greensboro, N.C.
Marla Gupton Coleman '62 . . . . . Richmond, Va.
Glenn D. Brewer '65 . . . . . Faison, N.C.
Reginald Ward Tucker '67 . . . . . Yorktown, Va.
John C. Shotton '69 . . . . . Marietta, Ga.
Gloria Tabron Alston '72 . . . . . Louisburg, N.C.

Ex-Officio

Dr. J. Allen Norris, Jr. . . . . Louisburg, N.C.
James L. Lanier, Jr. . . . . Louisburg, N.C.

SUGGESTIONS AND REGULATIONS

What to Bring to College. The College provides the necessary furniture for dormitory rooms. Students should bring with them bed linen (all beds in the dormitories are single), covers, blankets, pillows, towels, (unless the rental on bed linens and towels is used), a reading lamp and any other article which would add to the comfort and attractiveness of their college home. Rugs, curtains or drapes, lamps, pictures, and easy chairs are not furnished but may be supplied by the student. Electric fans may be used if desired; window air-conditioner units are not allowed.

All students are expected to adhere to the following general regulations, and prospective students and new students should note them carefully:

Rooms. Any student who changes rooms or removes or exchanges furniture without the consent of the Director of Housing is subject to disciplinary action.

College Visitors. A student must get permission from the house counselor or the Dean of Students before having guests overnight in dormitory rooms.

Damage. The student who damages furniture or buildings must pay the expense of repairs. Each occupant of a room will be held responsible for its care and preservation.

Motor Vehicles. Any student at Louisburg College may keep an automobile provided he conforms to all traffic regulations. All motor vehicles operated by students enrolled at the College must be registered by proper College authorities. Specific parking areas are provided for students, faculty, staff, and employees of the College. Students must obey traffic regulations issued by the College.

General Conduct. The College expects of its students loyal and genuine cooperation in maintaining a high standard of conduct. The College therefore reserves the right to demand the withdrawal of any student whose

conduct at any time is not satisfactory to the College, although no specific charge may be brought against the student.

Louisburg College expects its students to abide by the laws of the civil government. In addition, as a private church-related college, Louisburg expects students to live up to the standards of Christian ethics. The College will seek to counsel with students who demonstrate problems in this area. The breaching of Christian ethics, college rules or civil law may be regarded by the College administration and/or student judicial body as sufficient cause for disciplinary action. A serious breach of such rules of conduct may result in termination of an individual's status as a student.

Beverage alcohol must not be brought into the buildings or onto the campus grounds of Louisburg College. A student found in possession of beverage alcohol on campus may be suspended from Louisburg College.

Guests of the opposite sex are permitted in students' rooms and dormitory hallways only during open house periods. Violators of this policy are subject to suspension.

ACADEMIC INFORMATION

Registration. One day of each semester is set aside for student registration, but at the discretion of the Registrar students may preregister for classes. A fee of $5.00 for late registration will be charged students who register after the day set apart for this purpose. No student will be permitted to register after the semester has been in session for one week.

The average student load is fifteen or sixteen hours, exclusive of physical education, except for part-time students. The minimum load that a student may take is twelve hours of regular college work. A student having a B average will be allowed to take one extra hour per semester; a student having a standing between A and B will be permitted to take two extra hours; and a student having a standing of A will be allowed to take three extra hours.

Most courses are three semester hours credit and meet 150 minutes per week. Two hours in laboratory or physical education count for one hour in credit.

Change of Courses. A course may be added within one week or dropped within four weeks after registration if the change is approved by the student's adviser, by the Registrar, and by the instructors involved. The forms provided must be fully processed to make approved changes official.

No credit will be allowed on any course for which the student has not properly registered.

The grade of the student who withdraws from a course without following the official procedure is recorded as an F. Failure to attend classes does not constitute official withdrawal from a course.

The student who withdraws from a course after four weeks from the beginning of the semester will receive a grade of WP or WF, depending upon whether he is passing or failing at the time of the withdrawal.

REGULATIONS

Class Attendance. Absences are a serious deterrent to good scholarship, and it is difficult to receive optimum instruction, obtain knowledge, or gain skill when absent from class. Regular class attendance is the obligation of every student, and the student is responsible for all the work of all class meetings, including tests, written work, and laboratory work.

The basic absence policy permits students one unexcused absence per semester for each class meeting per week for a course, not to exceed three absences per course. For example, two absences for Tuesday-Thursday classes, physical education and Glee Club, three absences for Monday-Wednesday-Friday classes, one absence for labs. Courses taught on the system approach or individualized instruction methods will follow the basic policy; however, deviation may be made by the instructor for those students who are ahead of the posted target dates for completion of the work of the course.

In any event, a student absent twenty per cent (20%) of the total class meetings (9 for MWF classes, 6 for TT classes, and 2 for labs) will be automatically dropped from the course with a grade of WP or WF unless extenuating circumstances can be proved.

Responsibility of keeping up with the number of absences taken rests with the student.

Absences may be excused as follows:

(1) Illness. Absences for illness may be excused by the College Nurse at the Infirmary, *only* if the student reports to the Infirmary prior to the time of the class. If the student is unable to go to the Infirmary, the House Counselor should be notified, or in the case of the off-campus students, the Infirmary should be notified.

(2) Emergencies. The Dean of Students should be notified in case of an emergency.

(3) College Representation. The absence must be certified by the responsible faculty member and cleared through the Registrar's Office. Notification of absences excused for college representation, athletics, field trips, etc., will be issued by the Registrar's Office.

(4) Any other absences for valid reasons are excused *only* by the instructor.

Examinations. Written final examinations are held in all courses.

Grades and Reports. Reports are sent from the Registrar's Office to parents or guardians twice each semester. Grades are evaluated as follows:

A — Superior . . . . . *4 quality points per semester hour*
B — Excellent . . . . . *3 quality points*
C — Average . . . . . *2 quality points*
D — Below Average . . . . . *1 quality point*
WP — Withdraw passing . . . *Not counted as hours attempted in figuring average*
WF — Withdraw failing . . . . . *0 quality points, counted in hours attempted*
F — Failure . . . . . *0 quality points*
I — Incomplete . . . . . *Course considered attempted but* **no** *quality points earned*
Aud. — Audit . . . . . *No credit.*

A grade of I is given when a student has not completed all the requirements of a course but has completed at least 80% of them. A student receiving a grade of I may complete the course without having to re-register for the course, time limitations stated below notwithstanding.

Incomplete (I) grades remain on a student's record until they are removed by a passing grade. If not removed within one semester, the Incomplete (I) becomes the permanent grade and is counted the same as an F in computing averages.

Transcripts. Each student is entitled to one official transcript of his work, provided all accounts with the College are satisfactorily arranged. Requests for additional transcripts must be accompanied by one dollar for each transcript.

Withdrawal. Any student desiring to withdraw from the College must follow official withdrawal procedures. The withdrawing student must visit the Office of the Dean of Students to initiate the process.

Classification. To be classified as a sophomore, a student must have completed 28 semester hours of work with a C average or better.

Academic Standards and Probation:

1. General academic standard — each student is expected to maintain a cumulative quality point average (i.e., total number of quality points earned divided by the total number of semester hours for which registered — less any hours in which grades of WP are given) of at least 2.0 on a scale of 4.0.

2. Any student whose quality point average is les than 1.0 for any semester in college will be placed on probation.

3. Any student whose cumulative quality point average is less than 1.5 after one semester, or less than 1.7 after two semesters, or less than 1.85 after three semesters in college will be placed on academic probation.

4. In order to enroll for the following semester: (a) a student on academic probation during his second semester must contract to improve his cumulative quality point average by a minimum of .5 quality points or remove probationary status; (b) a student on academic probation during his third semester must contract to improve his cumulative quality point average by .2 quality points or remove probationary status; (c) a student on academic probation during his fourth semester must contract to improve his cumulative quality point average by .15 quality points.

5. A student not permitted to enroll for academic reasons (under either paragraph 2 or 4 above) may appeal through the Office of the Academic Dean. Any student readmitted after academic dismissal must contract to meet a specified semester-by-semester improvement schedule upon which his/her continued enrollment will be dependent, provided that in no case will the improvement be less than that stated in either paragraph 3 or 4 above, and, provided, further, that a cumulative quality point average of 2.0 is reasonably possible after five semester and two summer school enrollments.

Student Representation. To represent the College in public performances during his second semester in college, a student must attain at least an average of 1.5 on any 10 hours taken during his first semester. To represent the college in any subsequent semester, a student must attain at least a 1.5 quality point average at the preceding semester or mid-semester grading period. A period of eligibility extends to the beginning of the following semester. These regulations apply equally to athletic events, deputation teams, organizational conventions, and all similar activities.

Graduation Requirements. The minimum requirements for the Associate in Arts and Associate in Science degrees are: a minimum of sixty-two semester hours with a C (2.00) average (at least fifty-six of which must be in courses carrying two or more semester hours credit).

PRIVACY OF EDUCATION RECORDS

Access to student education records is regulated by the Family Educational Rights and Privacy Act (FERPA) of 1974. This Act, with which the College intends to comply fully, was designated to protect the privacy of education records, and to provide guidelines for the correction of inaccurate or misleading data through informal and formal hearings. Students also have the right to file complaints with the Family Educational Rights and Privacy Act Office concerning alleged failures by the College to comply with the Act.

Local policy explains in detail the procedures to be used by the College for compliance with the provisions of the Act. Copies of the policy can be found in the following offices: Dean of Students, Academic Dean, Registrar, and Admissions.

Louisburg College categorizes the following information as Directory Information:

Name, address, telephone number, date and place of birth, parents' name, major field of study, participation in officially recognizd activities and sports, dates of attendance, degrees and awards received, weight and height of members of athletic teams and the most recent previous educational institution attended by the student.

Under the FERPA Act, students have the right to withhold disclosure of any or all of the above items. Requests for non-disclosure (Louisburg College FERPA Form 1) must be filed annually with the Registrar if withholding of Directory Information is desired. Louisburg College assumes that failure on the part of any student to file a request for non-disclosure indicates approval for disclosure.

Questions concerning the Family Educational Rights and Privacy Act may be referred to the Academic Dean or Registrar.

RECOGNITION FOR EXCEPTIONAL ACHIEVEMENTS

Dean's List and Honorable Mention List. The College seeks by every legitimate means to stimulate and reward exceptional achievements in all worthy lines of endeavor. Two honor lists are issued by the Academic Dean and the Registrar to recognize exceptional achievement. Full-time students having a grade-point average of 3.5-4.0 will be eligible for the Dean's List, issued at the end of the semester. In addition, those students with a grade-point average of 3.0-3.5 are recognized on an Honorable Mention List.

Graduation with Honors. Students with a grade-point average of 4.0 will be graduated summa cum laude, those with a grade-point average of 3.8 will be graduated magna cum laude, and those with a standing of 3.5 will be graduated cum laude.

Marshals. The eight first-year students who have the highest scholastic averages and who are not candidates for graduation are asked to serve as marshals for the commencement exercises. First-year students are considered to be those who enrolled at Louisburg College in the fall semester without previous full-time post-secondary training. Grades for the fall semester and first-half of the spring semester are averaged, plus any previous part-time or summer session work.

Honor Fraternities. Seven honor fraternities — Phi Theta Kappa, Alpha Pi Epsilon, Beta Phi Gamma, Delta Psi Omega, Alpha Beta Gamma, Sigma Pi Alpha and Psi Chi Sigma — have chapters at Louisburg College and are open to students who meet their exacting requirements.

COMMENCEMENT DAY AWARDS PRESENTATION

Each year three major awards are presented during the Commencement Ceremony.

The Brantley Medals. The Reverend Allen P. Brantley, a member of the North Carolina Conference of The United Methodist Church, sponsors medals to be awarded to the man and woman candidates for graduation with the highest two-year scholastic average.

The Isaac D. Moon Award. Given to the most outstanding sophomore in the fields of leadership, scholarship, and citizenship. Established by the Sophomore Class in 1961 in honor of Professor Moon, member of the faculty from 1936 to 1970.

AWARDS DAY PRESENTATIONS

A special Awards Day assembly is held each year during May to recognize students who have excelled in various categories.

The Malone Medal. Mrs. Umphrey Lee of Louisburg has established an annual award for the graduate who has achieved the highest excellence in the field of English. This award is given in memory of Mrs. Lee's father, the late Edwin Hutchinson Malone, a former student at the male academy and later a trustee of the College.

English Department Journalism Award. An anonymous donor has established an annual award for that member of the sophomore class with the highest achievements in student journalism. The recipient is selected by a vote of the English Department and of other faculty members who are advisers to student publications.

Dorothy H. Sampson Creative Writing Award. Mr. Thomas O'Keefe, a graduate of Louisburg College, and several members of the English Department have established a creative writing award in honor of Dorothy H. Sampson, Professor Emeritus of English.

The Taylor Dramatic Award. To recognize and encourage interest in the dramatic arts, the William Raymond Taylor award is presented to the student judged to have distinguished himself most creditably in the field of dramatics during his college career.

The Alpha Pi Epsilon Medal. Annually Alpha Pi Epsilon, honorary secretarial fraternity, awards a medal to that business student elected by the business faculty as the most outstanding representative of the Business Department in scholarship, activities, strength of character, and general conduct.

The Sigma Pi Alpha Award. Sigma Pi Alpha, the honorary language fraternity, gives special recognition for outstanding work in foreign language and scholarship. Special consideration is given to outstanding progress during the year.

Music Award. This award is presented to the student who has made the most outstanding contribution to the total music program at the College during the current school year.

Social Studies Award. Awarded to a sophomore who attains a grade-point average of 3.5 on fifteen hours in the social studies field and at least a 3.0 average on all other courses attempted.

Chemistry Award. A chemistry award is given each year to the freshman chemistry student who, in the opinion of the Department of Chemistry, has achieved the highest excellence in the first year of chemistry.

Psychology Award. An annual award is presented by Psi Chi Sigma Honorary Psychology Fraternity to a sophomore with an A average in psychology and a B or better average in all other courses, and who plans to minor or major in the field.

The Peter A. Carlton Award in Biology. Dr. Patrick W. Carlton ('57) and Richard A. Carlton have established an annual award for that student with the highest academic achievement in biological sciences. This award is given in memory of their father, the late Peter A. Carlton, educator and long-time friend of Louisburg College.

The Owen Stephen Bunnell Associate of Science Award. This award is presented annually to a graduating student in the Associate of Science Program. The recipient is selected by the science faculty from students excelling in one or more of the following areas of study: biology, chemistry, physics. This award was established first in the spring of 1978.

The Economics Award. Students who have completed the two semester sequences in the Principles of Economics with grades of A, and who have an overall B average, are invited to submit a five-hundred word essay on a specified topic. The purpose of the essay is to judge the student's ability to bring the analytical tools of economic theory to bear upon contemporary social problems. The student whose paper best demonstrates such an ability is declared recipient of the Economics Award.

The Cortland Victor Smith Service Award. The Sophomore Class and the Student Government Association of 1971-72 presented the sum of $500.00 to set up an award to be known as the Cortland Victor Smith Service Award in memory of Dr. Cortland Victor Smith, who joined the Louisburg College faculty in 1965 and served with distinction until his passing on February 9, 1972. Dr. Smith, at the time of his death, was chairman of the Department of Social Studies and of the Division of Faculty Affairs. The principal sum has been invested and the income will be used to make an award annually to the student selected for his service to the College and the student body.

Curricula & Course Descriptions

CURRICULA

The General Liberal Arts curriculum includes the following: Liberal Arts, General College, pre-religion, and lay pastors.

The Science curriculum includes the following programs: emphasis in the biological or physical sciences, pre-dentistry, pre-medicine, pre-nursing, and pre-veterinary medicine.

The Business curriculum, which also carries the Associate in Arts degree, includes pre-business administration, two-year terminal business, and the one-year business course leading to the one-year business certificate. Students planning to transfer to schools of business administration should follow the Liberal Arts curriculum.

INSTRUCTIONAL METHODS

Louisburg College enrolls a wide variety of students with a wide variety of learning styles and abilities. The faculty of Louisburg College tries to meet each student's needs through a variety of instructional modes. For the sake of convenience, instructional methods will be described under five headings:

1. *Freshman Honors Sections.* If a student has maintained an outstanding high school English record and his college board scores are high, he may be invited to participate in a special honors program in freshman English at Louisburg College. This program will give a student six semester hours credit for the fall semester's work. The honors program will offer a meaningful experience for those who want the challenge. Student participation is encouraged as a learning tool and is used with the more traditional lecture. A small group provides an ideal situation for stimulating forums.

2. *Traditional Instruction.* In every department some classes are available utilizing the traditional lecture, textbook, library assignment, and laboratory methods. If the student has been satisfied with his previous learning experiences, he may wish to continue by selecting classes taught in the traditional fashion.

3. *Individualized Systems Instruction.* Several academic departments offer individualized classes. The instructor has developed units of study which the student must master before proceeding to the following units. In each unit (sometimes called a "package") the students are told precisely what they will be able to do and the criteria required for its completion. By using printed matter, slides, audio-tapes, video-tapes, group interaction, and other media, the student may learn as fast as he can — without being held back by slower learners (if he is fast) or without being penalized by those whose preparation may be more advanced. If the student feels that his prior preparation is more advanced and he wants to complete a course early, this method of instruction may be for him. On the other hand, if the student thinks his background is weak and feels he may require longer

periods of time in some areas of course, he may also be wise to select this program of instruction. But, a word of caution: in any case, the student should be prepared to exercise some self-discipline — because in a system course each individual student is in a large measure responsible for pacing his own learning.

4. *Sophomore Seminars.* In a few disciplines (notably history and English) seminars are available to a select number of sophomore students who have proven their proficiency in a particular field. Seminars are centered around research and group interaction. Under the careful guidance of the instructor, students produce a research document and then engage in dialogue with other students regarding the topic. If the student wishes to delve more deeply into his interest areas and enjoy the give and take of intense discussion, he should by all means accept the invitation to join a seminar group if it is offered.

5. *Independent Study.* In several disciplines provision is made for individuals of exceptional ability and initiative to study under the guidance of an instructor on a one-to-one basis. The student develops a concentrated course of study in his area of interest with an instructor who is a specialist in the field. The requirements and course credit will vary with the subject and type of project pursued. A short description of the independent study project is attached to the student's permanent record.

SPECIAL PROGRAMS

Special non-degree courses provide opportunities for people to improve their professional and job skills and to broaden and develop their personal interests. Continuing Education Units (CEU) credits, at the rate of one CEU for each ten hours of class participation are awarded in several programs to qualified students. Programs are developed upon demand and interest and include such diverse courses as acting, photography, economics, folklore, ceramics, field biology and learning skills. Courses are structured in terms of particular program requirements, with a variety of learning activities such as workshops, laboratory settings, field exercises and traditional classroom presentations.

GENERAL LIBERAL ARTS

LIBERAL ARTS

Freshman Year	**Fall**	**Spring**
English Composition	3	3
Western Civilization	3	3
*Foreign Language	3	3
Mathematics or Laboratory Science	3-4	3-4
***Religion	3	3
Physical Education	1	1
	16-17	16-17
Sophomore Year		
Sophomore English (any literature course numbered 200 or above except English 219, 239, 241, 243)	3	3
Foreign Language	3	3
Social Science or Laboratory Science	3-4	3-4
**Electives	6	6
	15-16	15-16

GENERAL COURSE

Freshman Year	**Fall**	**Spring**
English Composition	3	3
Western Civilization or American History	3	3
***Religion	3	3
*Foreign Language or Laboratory Science or Mathematics	3-4	3-4
Physical Education	1	1
**Electives	3	3
	16-17	16-17
Sophomore Year		
Sophomore English (any literature course numbered 200 or above except English 219, 239, 241, 243)	3	3
Social Science	3	3
*Foreign Language (if taken first year)	3	3
Laboratory Science or Mathematics	3-4	3-4
**Electives	3	3
	15-16	15-16

*Students with two years of high school foreign language are required to pass a placement test to qualify for the intermediate course 201-202.

**Students are urged to consult faculty advisers before registering for electives.

***Six semester hours in the Department of Religion and Philosophy according to the following options:
Option 1 — Religion 101 and 102
Option 2 — Religion 103 and one of the following: 104, 105, 111 or 112.

PRE-RELIGION

Freshman Year	Fall	Spring
English Composition	3	3
*Foreign Language	3	3
Laboratory Science or Mathematics	3-4	3-4
***Religion	3	3
Western Civilization	3	3
Physical Education	1	1
	16-17	16-17

Sophomore Year		
Sophomore English (any literature course numbered 200 or above except English 219, 239, 241, 243)	3	3
Foreign Language	3	3
Religion Elective	3	3
**Sociology	3	3
American History	3	3
	15	15

Student Pastors

Since 1954, Louisburg College has offered a special academic program for student pastors. This program is fully accredited and consists of courses that will transfer to senior colleges. The student pastor's academic program and schedule can be arranged in such a manner as to create minimal conflicts with pastoral responsibilities. Those pastors who desire may live in college dormitories.

This academic program is open to student pastors of all religious denominations, and the pastor may apply for financial aid or scholarship aid. Financial aid is awarded primarily on the basis of need. Application for scholarship aid and detailed information concerning the program should be addressed to the Director of Financial Aid and College Chaplain, respectively.

*Students with two years of high school foreign language are required to pass a placement test to qualify for the intermediate course 201-202.

**Psychology may be substituted for the second semester of Sociology.

***Six semester hours in the Department of Religion and Philosophy according to the following options:
Option 1 — Religion 101 and 102
Option 2 — Religion 103 and one of the following: 104, 105, 111 or 112.

PRE-SOCIAL WORK

The Louisburg College Pre-Social Work Program is designed for students who plan to transfer to a four-year institution of their choice in order to pursue a Bachelor's degree in social work or a related field such as Corrections or Human Relations. The program provides students with a thorough introduction to the social work field, familiarizes them with various social work career opportunities and helps them establish career goals. Emphasis is placed on the acquisition of knowledge and theory base required by senior institutions. Louisburg College social work courses were developed to integrate with the senior institution programs.

FIRST YEAR

First Semester	**Semester Hours**
English	3
Biology 100 or 101	4
Social Work 240	3
Mathematics 103	3
American History 111	3
Physical Education	1
	17

Second Semester	**Semester Hours**
English 102	3
Mathematics 104	3
Social Work 201	2
American History 112	3
Natural Science (Biological Preferred)	4
Physical Education	1
	16

SECOND YEAR

First Semester	**Semester Hours**
English (Any literature course numbered 200)	3
Psychology 201	3
Sociology 201	3
Social Work 260A	2
Government 201	3
Religion 103	3
	17

Second Semester	Semester Hours
Speech 243	3
Sociology 285	3
Psychology 202	3
Social Work 260B	2
Health 300	3
Religion Elective (105, 111 or 112)	3
	17

PRE-RECREATION AND YOUTH LEADERSHIP

The purpose of the Pre-Recreation and Youth Leadership Program is to prepare students to follow a curriculum leading to a B.S. degree in Recreation Administration or Human Relations at four-year colleges and universities.

Upon successful completion of the prescribed curriculum, students will be awarded the Associate in Arts degree.

Recommended Courses	Semester Hours
English Composition	6
Science	8
Religion	6
Literature	3
History (American or Western Civilization)	6
Physical Education (Group games required)	4
Music, Art or Drama	3
Health	3
Introduction to Parks and Recreation	3
Principles of Sociology	3
General Psychology	3
Social Work 240 or Introduction to Business	3
Speech	3
Math	3 or 6
Electives	6

CO-OPERATIVE EDUCATION

"A BALANCED EDUCATION"

The Co-operative Education Program at Louisburg College is optional and is open to all freshmen, including veterans and the handicapped. It provides students with unique opportunities to combine classroom instruction with paid work experience in an educationally sound way. The co-op student, while engaged in a well-defined academic program, also pursues a planned and well-structured, off-campus work-centered learning experience.

This system depends on cooperation between employers and educators to produce a better, more meaningful, total education program. The student's work is related as closely as possible to his field of study and career interest.

Co-op students may be placed in businesses, industries, schools, hospitals, and community-service agencies, as well as local, state, or Federal government.

A student may receive a maximum of six credit hours for any one semester, with a limit of 12 credit hours accepted toward graduation. Prerequisite for co-op is full-time enrollment of one semester or special permission from the Director of Co-operative Education.

A student working toward the Associate of Arts or Associate in Science degree may earn up to 12 semester hours of credit for cooperative field work experience in lieu of electives.

SCIENCE

GENERAL SCIENCE EMPHASIS

Freshman Year	**Fall**	**Spring**
English Composition	3	3
American History or Western Civilization	3	3
College Algebra and Trigonometry	3	3
**Science Core Courses	4	4
*Religion	3	3
Physical Education	1	1
	17	17
Sophomore Year		
Sophomore English (any literature course numbered 200 or above except English 219, 239, 241, 243)	3	3
**Science Core Courses	8	8
Electives	6	6
	17	17

*Six semester hours in the Department of Religion and Philosophy according to the following options:
Option 1 — Religion 101 and 102
Option 2 — Religion 103 and one of the following: 104, 105, 111 or 112.

**Includes: Two semesters of Inorganic Chemistry, Biology 100, and choices from the following: Biology 102, 103, 201, 202, 204, 205-206; Chemistry 104; Physical Science 101; and Physics 201-202.

PRE-PROFESSIONAL EMPHASIS
(Pre-Dentistry, Pre-Medicine, Pre-Nursing, Pre-Veterinary Medicine)

Freshman Year	Fall	Spring
English Composition	3	3
College Algebra and Trigonometry	3	3
Inorganic Chemistry	4	4
**Elective	3	3
*Religion	3	3
Physical Education	1	1
	17	17

Sophomore Year		
Sophomore English (any literature course numbered 200 or above except English 219, 239, 241, 243)	3	3
**Elective	3	3
Western Civilization or American History	3	3
Biological Science	4	4
Zoology, or Organic Chemistry, or Physics	4	4
	17	17

DEPARTMENT OF BUSINESS

The Department of Business strives to give business students general educational opportunities as well as the necessary business subjects. Upon satisfactory completion of any of the two-year programs, students are awarded the Associate in Arts (A.A.) degree. A business certificate is presented to students who successfully complete a one-year program, but do not choose to continue a second year for the A.A. degree.

PROGRAM FOR TRANSFER STUDENTS

Students planning transfer into four-year institution programs in business administration, accounting, business education, economics, finance, marketing or management should follow the general liberal arts program and take certain basic business courses acceptable at the four-year institution

This curriculum calls for students with an aptitude for science. The curriculum will be chosen in consultation with an adviser from the Science Department.

*Six semester hours in the Department of Religion and Philosophy according to the following options:
Option 1 — Religion 101 and 102
Option 2 — Religion 103 and one of the following: 104, 105, 111 or 112.

**Foreign language may be required by senior institutions to which the student will transfer. Student should examine carefully the catalog of the four-year institution of his choice.

of choice. The student should check in advance the four-year institution's requirements and acceptance of transfer courses. Below is a suggested basic curriculum for those planning to transfer.

Recommended Courses	Semester Hours
English Composition 101, 102	6
Western Civilization	3
Religion 103	3
Philosophy 112	3
*Mathematics 201	3
Mathematics 121	3
Psychology	3
Fine Arts	3
Government	3
Physical Education	2
Literature	6
Economics 201, 202	6
Accounting 121-122	8
Natural Science (Biology, Chemistry, or Physics)	8
Electives (preferably from among: Data Processing, Business Law, Fine Arts, Sociology)	6

*Mathematics 101-102 may be substituted in the first year, in which case, Mathematics 201 and 121 should be taken in the second year if the receiving college requires calculus and statistics.

TWO-YEAR SPECIALIZED TERMINAL BUSINESS PROGRAMS

This program leads to the Associate in Arts degree and is designed for those who do not plan to continue beyond the two-year program but are not interested in the secretarial sequence.

Freshman Year	Fall		Spring
English Composition 101 and 102	3		3
***Religion	3		3
Accounting 121-122	4		4
Business Math 161	3	or	3
Elective	3	or	3
**Typewriting	2		2
Physical Education	1		1
	17		17

*(See footnotes under Executive Secretarial Program for explanation concerning proper courses for which to register in typewriting.)

***Six semester hours in the Department of Religion and Philosophy according to the following options:
Option 1 — Religion 101 and 102
Option 2 — Religion 103 and one of the following: 104, 105, 111 or 112.

Sophomore Year

Sophomore English (any literature course numbered 200 or above except English 219, 239, 241, 243)	3		0
Business English 104	0		3
Economics 201-202	3		3
Office Practice and Filing 235	3	or	3
Office Machines 251	1	or	1
**Typewriting	2		2
***Approved Business Electives	6	or	6
Elective (if needed for required total number of hours)			
	15-16		15-16

**Elective if typewriting requirement is fulfilled in freshman year.
***Business Electives — Business Math 161; Introduction to Business 131; Salesmanship 171; Business Law 243; and Introduction to Data Processing 261.

EXECUTIVE SECRETARIAL PROGRAM LEADING TO THE ASSOCIATE IN ARTS DEGREE

Freshman Year — Fall	**Semester Hours**
English 101	3
***Religion	3
*Shorthand 111, 112 or 211	4
**Typewriting 101 or 201	2
***Business Mathematics 161	3-4
Business 300 or Physical Education	1
	16-17

Freshman Year — Spring	**Semester Hours**
English 102	3
****Religion	3
Shorthand 112, 211 or 212	4
Typewriting 102 or 202	2
***Approved Business Elective	3-4
Business 300 or Physical Education	1
	16-17

*Students who have credit for one year of shorthand register for Shorthand 112 or 211; students who have credit for two years of shorthand register for 211.
**Students who have credit for one year of typewriting may register for Typewriting 101 or 201; students who have credit for two years of typewriting register for 201.
***Students may substitute Accounting 141-142 or Accounting 121-122 for Business Mathematics 161 and Approved Business Elective. Students who have credit for two years of bookkeeping register only for Accounting 121-122.
****Six semester hours in the Department of Religion and Philosophy according to the following options:
Option 1 — Religion 101 and 102
Option 2 — Religion 103 and one of the following: 104, 105, 111 or 112.

Sophomore Year — Fall	Semester Hours
English 215, 221 or 231	3
Economics 201	3
*Shorthand 211, 212 or Accounting 141 or 121	4
Accounting 141 or 121	4
Office Machines 251	1
Elective	3
**Typing 201	2
	15

Sophomore Year — Spring	Semester Hours
English 104	3
Economics 202 or Psychology 201	3
Shorthand 212 or Accounting 122	4
Office Practice and Filing	3
Office Machines 251	1
Typing 202	2
	15

*Students have the opportunity of taking either the Accounting 121-122 or the Accounting 141-142 course if they completed their shorthand requirements through shorthand 212 in the freshman year and did not elect accounting in that year. If an accounting course has also been completed, it would be wise to select Business Mathematics 161 and a Business Elective from the group of electives listed under Two-Year Business Transfer Program. See footnote under "Freshman Year" regarding registering for accounting courses.

**Electives in Fall and Spring if typewriting requirements through 202 were fulfilled in the freshman year.

LEGAL SECRETARIAL PROGRAM

The requirements are the same as for the Executive Secretarial Program; however, in Shorthand 211-212, legal terminology is stressed and various types of legal documents are dictated and transcribed. For this sequence Business Law 243 is specified as the elective in the sophomore year if it was not taken in the freshman year. The student is also given the opportunity to select courses in Government and Sociology.

MEDICAL SECRETARIAL PROGRAM

The requirements are the same as for the Executive Secretarial Program; however, in Shorthand 211-212, medical terminology in the different fields of medicine, such as internal medicine, surgery, pediatrics, etc., is stressed and case histories and operating records are dictated and transcribed. The student is also given the opportunity to select courses in Health and Biology.

CHURCH SECRETARIAL PROGRAM

The requirements are the same as for the Executive Secretarial Program; however, in Shorthand 211-212, church terminology and that pertaining to religion is stressed with related dictation and transcription. The student also has the opportunity to select such courses as Music Appreciation, Sociology, and Speech.

ONE-YEAR BUSINESS CERTIFICATE

Students who desire to terminate at the end of one year and who successfully complete the requirements listed below are eligible for a one-year business certificate.

One-Year Secretarial Certificate

Fall	**Semester Hours**
English 101	.3
Shorthand 111, 112 or 211	.4
Typewriting 101 or 210	.2
*Business Mathematics	.3-4
Office Practice and Filing	.3
Office Machines 251	.1
Business 300 or Physical Education	.1
	16-17

One-Year Secretarial Certificate

Spring	**Semester Hours**
English 104	.3
Shorthand 112, 211 or 212	.4
Typewriting 102 or 202	.2
Office Machines 251	.1
**Approved Business Elective	.3-4
***Elective	.3
	15-16

*Students may choose Accounting 141-142 or Accounting 121-122 in place of Business Mathematics and an approved Business Elective. Students who choose either accounting course may choose Business Mathematics in the spring as an elective. It is recommended that students who have had no bookkeeping take Accounting 141-142.

**Business Electives: Business Law 243, Salesmanship 171, Introduction to Business 131, Business Mathematics 161, and Introduction to Data Processing 261.

***Any approved elective of student's choice, business or other. (See footnotes under "Executive Secretarial Program, Freshman Year, regarding registering for shorthand, typewriting, and accounting courses.)

One-Year General Business Certificate

Fall	**Semester Hours**
English 101	3
Typewriting 101 or 201	2
Business Mathematics 161	3
Accounting 121	4
Office Machines 251	1
*Elective	3
Business 300 or Physical Education	1
	16

One-Year General Business Certificate

Spring	**Semester Hours**
English 101	2
Typewriting 102 or 202	3
Economics 202 or	
**Approved Business Elective	3
Accounting 122	4
Office Practice and Filing	3
Office Machines 251	1
	16

*Any approved elective of student's choice, business or other.

**Business electives: Business Law 243, Salesmanship 171, Introduction to Business 131. (See footnote under "Executive Secretarial Program, Freshman Year, regarding registering for typewriting course.)

COURSE DESCRIPTIONS

BUSINESS DEPARTMENT

Mr. Shearin, Chairman

BUSINESS 101-102. TYPEWRITING 2

First and second semesters: 3 hours a week

Review of the keyboard, the parts of the machine, the techniques of typewriting. Included in the instruction are drills and tests for accuracy and speed, letter-writing, manuscript typing, and the typing of tabulated materials and other problems designed to build occupational competence in office typing. The speed goal for this course is forty or more words a minute. Prerequisite: One unit of typewriting in high school or its equivalent.

BUSINESS 201-202. TYPEWRITING 2

First and second semesters: 3 hours a week

An advanced course emphasizing independent work in the reading and following of instructions. Special attention is given to the typing of different styles and kinds of letters; to the typing of reports; and to the typing of tabulated, legal, and statistical material, and manuscript and specialized problems. Included is a unit in the basic concepts of office automation and data processing. The speed goal for this course is forty-five or more words a minute.

BUSINESS 111-112. SHORTHAND 4

First and second semesters: 5 periods a week

A study of elementary Gregg Shorthand. The principles of shorthand are thoroughly mastered. Drills in reading, writing, and transcription are given, with emphasis on mailable transcripts. The speed goal for this course is sixty words or more a minute.

BUSINESSS 211-212. SHORTHAND 4

First and second semesters: 5 periods per week

Dictation and transcription with a thorough review of shorthand theory. A special feature of this course is the building of vocabulary and the dictation and transcription of pertinent documents in the fields of medicine, law, and business and technology. Accuracy, speed, and neatness in transcription are developed. Emphasis is placed on mailable transcripts. The speed goal for this course is eighty or more words a minute. **Note:** A modern dictation laboratory is utilized with all shorthand courses.

BUSINESS 121-122. ACCOUNTING PRINCIPLES 4

First and second semesters: 5 periods per week

An introductory course which stresses the fundamental principles of accounting as applied to a sole proprietorship, to a partnership, and to a corporation. All the steps of the accounting cycle from the original record of the transaction to the post-closing trial balance are presented. The completion of two practice sets is required.

BUSINESS 141-142. ACCOUNTING 4

First and second semesters: 5 periods per week

A course designed to give the secretarial student a broad understanding of accounting principles. The cash basis and the accural basis of accounting will be presented. All the steps of the accounting cycle from the original record of the transaction to the post-closing trial balance are presented. The completion of two practice sets is required.

BUSINESS 131. INTRODUCTION TO BUSINESS 3

First or second semester: 3 hours a week

A course designed to give a broad view and understanding of American business — its development, its organization, and its operation — including the relation of business to government.

BUSINESS 161. BUSINESS MATHEMATICS 3

First or second semester: 3 hours a week

A course covering fundamental operations using fractions, percentage, interest and problems applicable to business.

BUSINESS 235. OFFICE PRACTICE AND FILING 3

First or second semester: 3 hours a week

Instruction in general office procedure, with a complete course in filing. Emphasis is placed on the importance of good grooming and the development of personality, good attitudes, and efficient work habits. Prerequisite: Business 101 or equivalent.

BUSINESS 243. BUSINESS LAW 3

First or second semester: 3 hours a week

A study of general commercial law, real property, contracts, agency, negotiable instruments, suretyship, insurance, bailments, carriers, sales of personal property, partnerships, corporations, business torts and crimes, mortgages, landlord and tenant.

BUSINESS 251. OFFICE MACHINES 1

First or second semester: 1 period a week

Developing a basic skill in the operation of the following machines: rotary and printing calculators; adding machines, including the ten-key adding machine; stencil and fluid-process duplicators; photo-copier; mimeoscope; and transcribing machines. Practice time is scheduled for students taking this course. Prerequisite: Business 101 or equivalent.

BUSINESS 171. SALESMANSHIP 3

First or second semester: 3 hours a week

A course designed to give a view of the economic aspects and types of selling; the environment of the salesman, treating his company, customers, and competition; the major steps in selling; special problems of industrial and retail selling.

BUSINESS 300. PERSONAL DEVELOPMENT 1

First semester: 1 period a week

This course is designed for business students. It is a study of personality, speech, grooming, physical, mental, and social improvements pertaining to business and daily relationships with others. This course will take the place of one semester of physical education.

DEPARTMENT OF ENGLISH

Dr. Michael Palmer, Chairman

ENGLISH 100. BASIC COMMUNICATION SKILLS 1

First semester: 1 hour credit, 3 hours of class a week

Review and concentrated drill in English fundamentals, with particular attention to grammar and parts of speech, spelling, punctuation, capitalization, and vocabulary. The main objective is to equip the student with the skills necessary to succeed with the first college-level course, English Composition 101. Writing assignments are frequent but short. Attention also is given to ordering and arranging thoughts in written form.

ENGLISH 101-102. COMPOSITION 3

First and second semesters: 3 hours a week

Intensive work in composition through the writing of themes almost weekly; grammar review; study of correct usage and effective style. Second semester includes also a research paper and a brief survey of the chief literary forms. Students of unusually high achievement and potential may be invited to enroll in a special section, English 101-102X, which permits a student to earn six semester hours of credit.

ENGLISH 104. BUSINESS ENGLISH 3

Second semester: 3 hours a week

Emphasis on general letter form; study of the major forms and the etiquette and ethics of business correspondence; intensive practice in business writing. **Note:** This course is offered for students taking the business curriculum and for students planning to transfer to a college which requires business English in the freshman and sophomore year of the student's chosen curriculum. Prerequisites: English 101 and Business 101 or equivalent.

ENGLISH 111-112. NEWS WRITING (JOURNALISM) 1

Either semester: 3 hours a week

Study of the elements of news stories, writing of leads, and organization of news stories. Prerequisite: English 101.

ENGLISH 215-216. LITERATURE OF THE WESTERN WORLD 3

First and second semesters: 3 hours a week

Important works of European literature from Gilgamesh to Solzhenitsyn are read in translation, and emphasis is placed on the contribution of these

works to modern thought. Both semesters or either semester may be elected. Prerequisites: English 101-102.

ENGLISH 219. INTRODUCTION TO FOLKLORE 3

First semester: 3 hours a week

A view of British and American folklore. Specifically, the course will survey folk narrative (myths, legends, etc.); music (vocal and instrumental); dance; drama; proverbs, charms, rhymes, and riddles; games; and customs and beliefs. The student will gain experience in collecting the folklore of his native region and in discerning folklore themes in literature. A limited amount of research and critical writing paralleling the subject matter. Prerequisite: English 101-102.

ENGLISH 221-222. ENGLISH LITERATURE 3

First and second semesters: 3 hours a week

General survey with emphasis upon selected major authors and works, in the light of the historical background and the development of literary types and artistic effects; consideration of literature as an expression of the thoughts, ideals, and life of the writer and period; a limited amount of critical and research writing paralleling the subject matter. Prerequisites: English 101-102.

ENGLISH 226. THE SHORT STORY 3

Second semester: 3 hours a week

The growth of the modern short story in several countries; first, by tracing the development from early days; second, by giving brief biographical sketches of the authors; and third, by giving the theories of the short story expressed by the writers themselves. A limited amount of research and critical writing paralleling the subject matter. Prerequisite: English 101-102.

ENGLISH 231-232. AMERICAN LITERATURE 3

First and second semesters: 3 hours a week

General survey including a study of the major writers and their works; attention to American social and political history as reflected in the literature; consideration of phases of literary development in America and of the aims and literary theories of the authors; a limited amount of critical and research writing paralleling the subject matter. Prerequisites: English 101-102.

ENGLISH 237. TWENTIETH CENTURY AMERICAN AND BRITISH POETRY 3

First semester: 3 hours a week

This is a survey course in modern American and British poetry with emphasis on selected poets from the two distinct periods of twentieth-century literature; first, the major "modern" writers: Yeats, Pound, Eliot, Frost, Stevens, Cummings, Williams and Auden; second, the poets who have had the most impact since World War II: Lowell, Berryman, Merwin,

Roethke, Dickey, Thomas, Larkin, Hughes, Bukowski, etc. The course is supplemented by readings in the form and theory of poetry with a limited number of critical papers and explications of poems. Prerequisites: English 101-102.

ENGLISH 238. TWENTIETH CENTURY AMERICAN AND BRITISH FICTION 3

Second semester: 3 hours a week

A survey course in the modern and contemporary novel, with some short fiction; a study of at least a dozen novels from Conrad and Dreiser to Orwell and Updike; parallel reading in literary criticism and history, with occasional writing assignments and reports on independent reading; attention to fictional elements: style, theme, structure, point of view, etc., with sociological, psychological, and historical background. Prerequisite: English 101-102.

ENGLISH 239. FILM LITERATURE 3

First or second semester: 3 hours a week

Survey of film history and genres, with emphasis on film techniques and film syntax and rhetoric — to be accomplished through film viewing and readings and to include early beginnings, the Silent Era, the comedians, the coming of sound, significant directors, war and post war films, and recent and current offerings. A consideration of film as an art form, with attention to film classics. Emphasis will be on developing critical criteria to enhance enjoyment and appreciation.

ENGLISH 241. CREATIVE WRITING 3

First and second semester: 3 hours a week

A foundation course in the writing of fiction. Student work is read and discussed in class and in individual conferences. Reading and discussion of contemporary writers and critics. Prerequisite: English 101.

ENGLISH 243. SPEECH 3

First or second semester: 3 hours a week

Basic communications theory, listening skills, conversation and discussion techniques, principles of semantics, vocal hygiene, guided practice in informal and formal thinking. Special emphasis on speech as a means of improving human relations and critical thinking.

DEPARTMENT OF FINE AND PERFORMING ARTS

Miss Foster, Chairman

ART

The aim of the Louisburg College Art Department is threefold: to introduce the student to art forms through exhibitions in the college gallery; to teach the history of art from prehistoric times to the contemporary period; and to teach the basic skills required for creating art.

Students are given ample opportunity to visit the gallery, to meet visiting artists and to experience the fulfillment that comes in creating their own art.

ART 131. ART EDUCATION 3

Second semester: 1 lecture and 4 studio hours a week

An introductory course in the fundamentals of art with emphasis on the elements of art. This course is designed to meet the needs of those who plan to teach.

ART 133-134. ART HISTORY 3

First and second semesters: 3 hours a week

133. A survey course from the prehistoric period to the Renaissance.

134. A continuation of the above course into the art of the Modern World.

ART 135-136. CERAMICS 3

First and second semesters: 6 studio hours a week

A basic course in the development of hand-building processes, the use of the potter's wheel and the application of glazes with emphasis on design and textures.

ART 137. DRAWING AND PAINTING 3

First semester: 1 lecture and 4 studio hours a week

Drawing in pencil, charcoal, ink and polymer.

DRAMA

DRAMA 101. REHEARSAL AND PERFORMANCE 1

First and second semesters: 1 semester hour

DRAMA 102. ACTING I 3

Second semester: 3 hours a week

DRAMA 103. ACTING II 3

Second semester: 3 hours a week

DRAMA 111. VOICE AND DICTION 3

First semester: 3 hours a week

The study of the anatomy and dynamics of voice production with a program for the improvement of the student's vocal quality and articulation.

DRAMA 112. INTERPRETATION OF LITERATURE 3

First semester: 3 hours a week

Types of literature suitable for oral interpretation and methods of adapting and interpreting them through voice and action.

DRAMA 121. INTRODUCTION TO STAGECRAFT 3

First semester: 3 hours a week, laboratory

The study of fundamentals of theater technology, including construction of basic set pieces, techniques of stage decoration, lighting, projection, and construction of stage properties, and basic drafting techniques and design principles.

DRAMA 132. INTRODUCTION TO DRAMA 3

Second semester: 3 hours a week

History of the drama, theater, and acting, through the study of representative plays, with special emphasis on developing appreciation of significant drama and on preparing the student for participation in educational, church, and community dramatics.

MUSIC

MUSIC 111-112. GLEE CLUB 1

First and/or second semester: 2 periods a week

Choral singing for mixed voices. Sacred and secular music. Two major concerts are given each year.

MUSIC 131-132, 231-232. PIANO 3 or 1½

First and/or second semester: 1 or 2 25-minute lessons a week

Major and minor scales, arpeggii, hands together. Pieces by standard classic and modern composers, etudes, Bach inventions, sonatinas, and sonatas are selected for study according to individual's ability and interest. Participation in student recitals whenever required. Students may also take beginning piano lessons.

MUSIC 141-142, 241-242. VOICE 3 or 1½

First and/or second semester: 1 or 2 25-minute lessons a week

The techniques of voice production in singing: breathing, resonance, diction, interpretation, developing technique and style. Folk and art songs, sacred songs, classic and modern vocal literature are studied. Italian, French, and German songs are selected according to the student's ability and need. Participation in student recitals whenever required. Corequisite: Glee Club.

MUSIC 151. MUSIC APPRECIATION 3

First or second semester: 3 hours a week

A study of the development of serious music from antiquity to the present. Course concentrates on the history, composers, and compositions of the Baroque, Classical, Romantic, Impressionistic, and Contemporary periods.

PHOTOGRAPHY

PHOTOGRAPHY 101. BEGINNING PHOTOGRAPHY 2

First and/or second semester

Black and white still photography. A study of basic photographic principles and techniques; intended for the beginning amateur. The object of the course of study is for the student to understand and master basic techniques and apply them to artistic expression in this medium.

PHOTOGRAPHY 102. INTERMEDIATE PHOTOGRAPHY 2

First and/or second semester

A continuation of Photography 101, concentrating on more sophisticated applications including basic color principles and techniques. Prerequisite: Photography 101 or permission of the instructor.

PHOTOGRAPHY 203. INDEPENDENT STUDY 2

A program of study and work experience designed around the student's major area of interest and carried out under the close supervision of the instructor. Prerequisite: Photography 101, 102, permission of the Fine Arts Department and the photography instructor.

HUMANITIES

HUMANITIES 180 3

Two semester course

A course integrating the academic, lecture and fine and performing arts programs of the College. To gain credit for the course a student must attend a variety of humanities events, analyze and complete evaluative tests and must take the course for both semesters.

DEPARTMENT OF FOREIGN LANGUAGES

Mrs. Fryer, Mrs. Sturges, Mrs. Williamson

FRENCH

FRENCH 101-102. BEGINNING FRENCH 3

First and second semesters: 3 hours a week

Drill in pronunciation; conversation; fundamentals of grammar; compositions; selected readings for beginners.

FRENCH 201-202. INTERMEDIATE FRENCH 3

First and second semesters: 3 hours a week

Review of grammar, irregular verbs, and idioms. Composition. Readings from standard French authors. Prerequisite: 2 units or 6 semester hours of French.

FRENCH 211-212. FRENCH LITERATURE 3

Readings and discussions of selections of 19th and 20th century French literature.

FRENCH 221. CONVERSATION AND PHONETICS 3

First semester: 3 hours a week

A course stressing practice in speaking French. Particular attention is paid to phonetics, pronunciation, intonation, fluency, correctness of sentence structure, and vocabulary of everyday situations. Prerequisite: three years of high school French or permission of instructor.

FRENCH 222. FRENCH CIVILIZATION 3

First semester: 3 hours a week

A survey of present-day French culture, including consideration of its historical development. Emphasis on intellectual, artistic, political, social and economic life of French-speaking countries. Course conducted in French. Prerequisite: French 221 or permission of instructor.

SPANISH

SPANISH 101-102. BEGINNING SPANISH 3

First and second semesters: 3 hours a week

Drill in pronunciation, conversation; fundamentals of grammar; composition; selected readings for beginners.

SPANISH 201-202. INTERMEDIATE SPANISH 3

First and second semesters: 3 hours a week

Review of grammar, irregular verbs, and idioms. Composition. Readings from Spanish and Latin-American authors. Prerequisite: 2 units or 6 semester hours of Spanish.

SPANISH 211-212. SPANISH LITERATURE 3

Readings and discussions of selections of 19th and 20th century Spanish literature.

SPANISH 221. CONVERSATION AND PHONETICS 3

First semester: 3 hours a week

A course stressing practice in speaking Spanish. Particular attention is paid to phonetics, pronunciation, intonation, fluency, correctness of sentence structure, vocabulary of everyday situations. Prerequisite: three years of high school Spanish or permission of instructor.

SPANISH 222. SPANISH CIVILIZATION 3

First semester: 3 hours a week

A survey of present-day Spanish culture, including consideration of its historical development. Emphasis on intellectual, artistic, political, social, and economic life of Spanish-speaking countries. Course conducted in Spanish. Prerequisite: Spanish 221 or permission of instructor.

DEPARTMENT OF HEALTH AND PHYSICAL EDUCATION

Miss Cooke, Chairman

Each student working for a degree at Louisburg College must satisfactorily complete two activity courses in physical education. He may also select two additional activity courses in physical education as electives.

Classes meet twice each week or the equivalent thereof for one credit hour.

The College requires all students enrolled in a physical education course to have their Medical Admissions report on file with the college nurse.

Health 300 is an elective course in physical education and may be taken by students in any curriculum.

HEALTH 300 3

First and second semester: 3 hours credit

Study of current health problems related to the health status of individuals including drug use and abuse, chronic and degenerative disease, and environmental health hazards.

PHYSICAL EDUCATION 100 1

First and second semester

Team Sports: Football, Beginning Basketball, Intermediate Basketball, Softball, Volleyball, Soccer.

PHYSICAL EDUCATION 200 1

First and second semester

Individual and Dual Sports: Badminton, Beginning Tennis, Intermediate Tennis, Archery, Golf, Table Tennis, Pool, Fitness Education, Weight Training, Group Games, Folk and Square Dancing, Tumbling.

PHYSICAL EDUCATION 600 1

601 Varsity Basketball
602. Varsity Baseball
603. Varsity Tennis
604. Varsity Golf
605. Varsity Volleyball

RECREATION 125. INTRODUCTION TO PARKS AND RECREATION 3

A brief study and elementary presentation of the foundations of parks and organized recreation; backgrounds and theories, objectives and principles; social and economic factors associated with parks and recreation.

DEPARTMENT OF MATHEMATICS

Mr. Snyder, Chairman

The student has a choice of two different sequences in mathematics. The contemporary mathematics courses are designed for the Liberal Arts or General College student who needs only one year of mathematics to satisfy curriculum requirements. The purpose of contemporary mathematics courses is to develop the abilities in a student which will enable him to understand mathematical methods of inquiry in solving individual and social problems, and to appreciate the increasing role of mathematics in interpreting and improving the culture.

The College also offers a sequence of courses for those students who plan to pursue a mathematics or science-oriented curriculum. It consists of college algebra, trigonometry, and two semesters of one variable calculus with analytic geometry. If a student has completed the required courses in high school, he may enroll in the calculus sequence during this freshman year.

A student may take either the Mathematics 101 and 102 or the Mathematics 103-104 sequence in order to satisfy the General College or Liberal Arts curriculum requirements. A student who has taken college algebra and plane trigonometry, or their equivalent in high school, may receive credit for Mathematics 101 or 102 upon passing an examination of these courses. These examinations are administered by the Mathematics Department.

The background of some students entering Louisburg College is insufficient for a standard sequence of college mathematics courses. The Department urges these students to take Mathematics 100 in order to fulfill the requirements. A student who is required to take the elementary algebra course must receive a passing grade in order to enroll in a higher mathematics course.

Mathematics 121 is offered for those students who need an understanding of probability and statistics in order to enhance their knowledge in a chosen discipline. It will not be accepted in lieu of Mathematics 102 or Mathematics 104 to satisfy graduation requirements without approval of the Mathematics Department and the Academic Dean.

MATHEMATICS 100. ELEMENTARY ALGEBRA 1

First semester: 3 hours a week

This course is designed to prepare a student for college level courses in mathematics. Topics include properties of the real number system, arithmetical operations, algebraic expressions, products and factors, linear and quadratic equations, mathematical functions, graphs of functions, systems of equations, variation, operations with square roots, and applications to physical problems.

MATHEMATICS 101. COLLEGE ALGEBRA 3

First or second semester: 3 hours a week

This course includes a review of elementary algebra, sets properties of the complex number system, systems of equations, systems of inequalities and linear programming, matrices, probability, sequences, algebraic functions, and the general theory of equations. Prerequisite: Two units of high school algebra.

MATHEMATICS 102. PLANE TRIGONOMETRY 3

First and second semester: 3 hours a week

A study of the trigonometric functions, their use in solving right and oblique triangles, identities, radian measure, and trigonometric equations and graphs. Prerequisites: two units of high school algebra and one unit of plane geometry.

MATHEMATICS 103-104. INTRODUCTION TO CONTEMPORARY MATHEMATICS 3

First and second semester: 3 hours a week

A survey of many contemporary topics in mathematics. The course includes sets, methods of reasoning, theory and applications of the real number system, algebraic functions, mathematical models, linear programming, applied business mathematics, basic concepts of statistics, variability, correlation, binomial and normal distribution, basic concepts of probability, trigonometric functions, differential calculus, and practical applications evolving from algebraic, trigonometric, and calculus fundamentals. Prerequisite: one unit of high-school algebra.

MATHEMATICS 121. INTRODUCTION TO PROBABILITY AND STATISTICS 3

Second semester: 3 hours a week

The primary objectives of the course are comprehension and application of the basic concepts of probability and statistics. Emphasis will include basic elements of probability, the binomial and normal distributions, sampling theory, descriptive statistics, and statistical inference. The course is designed to satisfy a basic requirement for students in various disciplines: physical, biological, and health sciences, as well as mathematics, business and engineering. Prerequisite: Mathematics 101 or 103 or equivalent.

MATHEMATICS 201-202. CALCULUS AND ANALYTIC GEOMETRY 4

First and second semester: 4 hours a week

This course includes a thorough treatment of differential and integral calculus of one variable and analytic geometry in two and three dimensions. Applications of calculus to the physical sciences are stressed, but references to the social, economic, and behavioral sciences are included whenever feasible. Prerequisites: College Algebra and Trigonometry.

MATHEMATICS 261. INTRODUCTION TO DATA PROCESSING 3

First or second semester: 3 hours a week

This is an introductory survey of data processing techniques for business and science. The course includes history and fundamentals; principles of computer organization; input-output devices and methods; computer programming and application of computers.

MATHEMATICS 210. INDEPENDENT STUDY 2-4

Independent study in specialized mathematics subjects under the supervision of mathematics staff. Course design, goals, content and requirements vary with the project attempted. The purpose is to provide exceptional mathematics students the opportunity for an in-depth supervised study of a subject area not covered in the structured mathematics courses offered at the College.

DEPARTMENT OF RELIGION AND PHILOSOPHY

Mr. Farmer, Chairman

The primary educational purpose of the Department of Religion and Philosophy is to lead students into an intellectual confrontation with beliefs and questions about matters of ultimate concern which have been the subject of religions and philosophies of all times. To this end, the Department offers courses designed to involve students in the disciplined and objective study of primary sources (mostly in English translations) and secondary materials related to the Judeo-Christian tradition, the major religions of Asia, and major philosophers, as well as basic elements of logical systems.

RELIGION 101. OLD TESTAMENT 3

First or second semester: 3 hours a week

A study of the Old Testament and the religious community that produced it; based primarily on a critical examination of the literature and the historical setting of the first two millennia B.C.

RELIGION 102. NEW TESTAMENT 3

First or second semester: 3 hours a week

A study of the New Testament and the Christian community that produced it; based primarily on a critical examination of the literature and the historical setting of the first two centuries of the Christian Era.

RELIGION 103. THE JUDEO-CHRISTIAN HERITAGE 3

First or second semester: 3 hours a week

A historically, critically-oriented study of the Judeo-Christian scriptures including the Apocrypha and based upon the critical examination of the primary sources in English.

RELIGION 104. THE MAJOR RELIGIONS OF ASIA 3

First or second semester: 3 hours a week

An introduction to the history of the religions of Southern Asia and the Orient, especially Hinduism, Buddhism, Islam, Confucianism, and Taoism, with emphasis upon the sacred writings from the formative periods of each religion.

RELIGION 105. RELIGION IN AMERICA TODAY 3

First or second semester: 3 hours a week

A survey of the variety of religious institutions, movements, issues, and leaders in the United States today. Readings from current periodical literature, official publications of religious bodies, and recently published books. Field trips and individual or group research projects.

PHILOSOPHY 111. LOGIC 3

First or second semester: 3 hours a week

An introductory examination of good reasoning including language functions, formal deductive systems, and inductive methodology with emphasis on the application of principles.

PHILOSOPHY 112. INTRODUCTION TO PHILOSOPHY 3

First and second semester: 3 hours a week

An examination of the basic fields, problems, and concepts of philosophy. Emphasis is given to vocabulary and basic ideas of selected philosophers, ancient and modern.

RELIGION 200. INDEPENDENT STUDY 3

Independent Study in the Department of Religion and Philosophy. Advanced work by the student developed in consultation with the instructor. Prerequisites: Fulfillment of graduation requirements in the Department of Religion and Philosophy, and approved by that department.

PHILOSOPHY 212. PHILOSOPHY SEMINAR 3

Second semester: 3 hours a week

A study of the principles of western thought. Instructor-directed student research and lecture. Prerequisite: Philosophy 112. By permission of the instructor only.

DEPARTMENT OF SCIENCE

Mr. Washburn, Chairman

Aims of the Science Department are to provide appropriate basic courses for majors and general liberal arts students in the areas of biology, psychology, chemistry and physics, to create an atmosphere of interest and relevancy in the area of science to the end that students will accept responsibility in the resolutions of man's problems, and to help students to grow in an attitude of concern for the welfare of all mankind and the universe in which he lives.

The department currently offers 38 hours of biology, 24 hours of chemistry, 8 hours of physics, 11 hours of psychology and 4 hours of physical science.

Laboratory exercises are a part of practically every course offered. Many of these include field trips to points of interest and special projects. Field trips are regularly planned and extend from the mountains to the coast.

Laboratories for the sciences are well-equipped and constantly improved. In addition to the usual facilities, the department possesses closed circuit T.V. and a ready means of transportation for both large and small classes.

BIOLOGY

BIOLOGY 100. PRINCIPLES OF BIOLOGY 4

First and second semesters: 3 hours lecture and 1 3-hour laboratory

A study of the basic principles and concepts of living organisms with special emphasis on the structure and functions of cells, energy requirements of organisms, plant and animal diversity, development, evolution and heredity. All biology majors are required to take this course and it is open to non-science majors.

BIOLOGY 101. CONTEMPORARY BIOLOGY 4

First and second semesters: 3 hours lecture and 1 3-hour laboratory

This course presents an ecological approach to man and his position in the ecosystem, and is supported by basic principles of plant and animal biology. Laboratories consist of field trips and traditional laboratories. Field trips are designed to study specific ecological problems. This course is designed for non-science majors.

BIOLOGY 102. BOTANY 4

First semester: 3 hour lecture and 1 3-hour laboratory

A survey of the plant kingdom covering taxonomy, morphology, evolution, genetics, and ecology is presented. Biology majors, including pre-medical, pre-dental, pre-veterinary, pre-laboratory technician, pre-forestry, and pre-agriculture should take this course. Prerequisite: Biology 100 or permission of the instructor.

BIOLOGY 103. ZOOLOGY 4

Second semester: 3 hour lecture and 1 3-hour laboratory

Major topics include structure and function of cells, organ systems and their physiology, genetics, evolution, behavior, ecology, morphology, and taxonomy. Biology majors including pre-medical, pre-veterinary, pre-dental, and pre-laboratory technician students should take this course. Prerequisite: Biology 100 or permission of the instructor.

BIOLOGY 201. MICROBIOLOGY 4

First semester: 3 hour lecture and 1 3-hour laboratory

A study of microorganisms covering the principles and techniques of bacteriology, virology, protozoology, phycology, and mycology is presented. Prerequisites: Chemistry 101 and Biology 102 or 103.

BIOLOGY 202. FIELD BOTANY 4

Second semester: 2 hour lecture and 2 2-hour laboratories

A study of plants in their natural habitats with emphasis on habitats, collection identification, and ecological relationships. Field work emphasizes plants of the Piedmont but field trips to the North Carolina Mountains and the Coastal Plain are included. Particular attention will be paid to familiarizing students with plants in the field and with identification of plants by the use of keys. Prerequisites: Biology 100 or Biology 102 or by permission of the instructor.

BIOLOGY 204. INTRODUCTION TO MEDICINE AND MEDICAL ZOOLOGY 4

Time to be arranged

A survey of the broad field of medicine including: microbiology, parasitology, hematology, radiology, pathology, clinics, surgery, medical terminology, and related vertebrate systems. Designed for pre-medical, pre-veterinary, pre-dental, pre-nursing, pre-laboratory technician and paramedical students. Prerequisites: One semester of science from one of the following: chemistry, physics, or biology; or by permission of the instructor.

BIOLOGY 205-206. HUMAN ANATOMY AND PHYSIOLOGY 8

First and second semesters: 3 hours lecture and 3 hours laboratory

Biology 205-206 is a study of the structure and functions of the human body including skeletal, muscular, circulatory, nervous, respiratory digestive, urinary, reproductive, skin and endocrine systems. This course sequence is designed to apply to the following fields: nursing, medical technology, physical therapy, physical education, and medical secretarial programs. Prerequisite: Special permission of the Biology Department.

BIOLOGY 210. INDEPENDENT STUDY 2

Independent laboratory and library investigation carried out under the supervision of the biology staff. Pass or fail credit. Prerequisites: sophomore standing and permission of the Biology Department.

CHEMISTRY

CHEMISTRY 101. GENERAL CHEMISTRY 3

First semester: 3 hours lecture a week

An introductory course covering fundamental concepts: atomic and molecular theory, chemical bonding, classification by Periodic Law, chemical reactions and stoichiometry. Corequisite: Chemistry 101L.

CHEMISTRY 101L. GENERAL CHEMISTRY LABORATORY 1

First semester: 1 3-hour lab a week

Laboratory work to supplement Chemistry 101 with an emphasis on quantitative determinations. Corequisite: Chemistry 101.

CHEMISTRY 102. GENERAL CHEMISTRY 3

Second semester: 3 hours lecture a week

A continuation of Chemistry 101 for students not needing additional chemistry courses beyond the freshman level. Topics include quantitative stoichiometry, nuclear chemistry, organic chemistry, and chemical equilibrium. Prerequisite: Chemistry 101. Corequisite: Chemistry 102L.

CHEMISTRY 102L. GENERAL CHEMISTRY LABORATORY 1

Second semester: 1 3-hour lab a week

Laboratory work to supplement Chemistry 102 with an emphasis on volumetric and instrumental analysis. Prerequisite: Chemistry 101L. Corequisite: Chemistry 102.

CHEMISTRY 103. GENERAL AND ANALYTICAL CHEMISTRY 3

Second semester: 3 hour lecture a week

A continuation of Chemistry 101 for students needing courses in chemistry beyond the freshman level. The course includes quantitative stoichiometry, chemical equilibrium, and electrochemistry. Prerequisite: Chemistry 101. Corequisite: Chemistry 103L.

CHEMISTRY 103L. GENERAL AND ANALYTICAL CHEMISTRY LAB 1

Second semester: 1 3-hour lab a week

Laboratory work to supplement Chemistry 103, volumetric and instrumental analysis. Prerequisite: Chemistry 101L. Corequisite: Chemistry 103.

CHEMISTRY 104 and 104L. ENVIRONMENTAL CHEMISTRY 4

Both semesters: 3 hours lecture a week and 3 hours lab a week.

General principles of inorganic, organic, and bio chemistry beginning with atomic structure and the periodic table are an introduction to applications in air and water pollution, body chemistry, and mind chemistry. Emphasis is placed on foods, earth, air, water, industry, body processes, drugs and forensic science as they relate to society's health and environment efficiently, esthetically, and economically. Laboratories include chemical experiments, field trips, and films.

CHEMISTRY 201. ORGANIC CHEMISTRY 3

First semester: 3 hours lecture a week

The essential principles and reactions of organic chemistry with interpretation through modern electronic structures and reaction mechanisms. Prerequisite: Chemistry 102 or Chemistry 103. Corequisite: Chemistry 201L.

CHEMISTRY 201L. ORGANIC CHEMISTRY LABORATORY 1

First semester: one 3 hour lab a week

Laboratory work to supplement Chemistry 201 emphasizing techniques of separation, synthesis, and analysis. Both chemical and spectrophotometric methods are applied in analysis. Prerequisite: Chemistry 102L or Chemistry 103L. Corequisite: Chemistry 201.

CHEMISTRY 202. ORGANIC CHEMISTRY 3

Second semester: 3 hours lecture a week

A continuation of Chemistry 201. Prerequisite: Chemistry 201. Corequisite: Chemistry 202L.

CHEMISTRY 202L. ORGANIC CHEMISTRY LABORATORY 1

Second semester: 1 3-hour lab a week

A continuation of Chemistry 202L. Prerequisite: Chemistry 201L. Corequisite: Chemistry 202.

PHYSICS

PHYSICS 201-202. GENERAL PHYSICS 4

First and second semesters: 3 hours lecture and 1 3-hour lab a week

Essential principles of physics from the theoretical and practical viewpoints emphasizing the mathematical solution of problems, supported by planned and systematic laboratory-illustrative exercise; precision measurements and calculations with constant checking with the theory; application of the principles of physics to human activities. Prerequisites: Mathematics 101, 102.

PHYSICAL SCIENCE

PHYSICAL SCIENCE 101. 4

First and second semesters: 3 hours lecture and 1 3-hour laboratory

A study of the basic principles and concepts of chemistry, physics, astronomy and geology. Topics to include: measurement, atoms and molecules, ecology, rocks and minerals, geological history of the earth, atmosphere, sound and light, solar system, forces and motion, magnetism and electricity. Designed for students who expect to teach physical science in the public schools. Open also to non-science majors.

PSYCHOLOGY

PSYCHOLOGY 201. GENERAL PSYCHOLOGY 3

First or second semester: 3 hours lecture a week

A general survey of psychology as a behavioral science. Lectures, demonstrations, and outside reading in the areas of motivation, sensory processes, perception, learning, emotion, intelligence, and mental health.

PSYCHOLOGY 202. PSYCHOLOGY OF CHILDHOOD 3

First and second semester: 3 hours lecture weekly

The psychological development of the normal child with emphasis on biosocial influences in growth and development. Prerequisite: General Psychology 201.

PSYCHOLOGY 203. EXPERIMENTAL PSYCHOLOGY 3 or 4

Scientific study of sensory processes, learning, conditioning, perception, and other behavioral areas by quantitative data evaluation. Prerequisite: General Psychology 201.

PSYCHOLOGY 205. INTRODUCTION TO PERSONALITY 3

First or second semester: 3 hours of lecture and lab weekly

Individual differences and similarities of structure, development, and dynamics of personality from heredity and environmental sources. Prerequisite: General Psychology 201.

DEPARTMENT OF SOCIAL STUDIES

Mr. Benton, Chairman

ECONOMICS

ECONOMICS 201-202. PRINCIPLES OF ECONOMICS 3

First and second semesters: 3 hours a week

201. Introduction to the economic problem and individual market operation followed by national income and analysis. The role of consumption, investment and government spending in determing the equilibrium level of income and employment. Fiscal and monetary policy.

202. Analysis of individual market operation under conditions of pure competition, monopoly, and imperfect competition. Demand, supply and cost of production and market equilibrium. Applications of microeconomic analysis.

EDUCATION

EDUCATION 225. INTRODUCTION TO EDUCATION 3

First or second semester: 3 hours a week

The purpose of this course is to acquaint students with the general field of education and to help them decide in what educational field they are best suited. Topics treated include the historical, social and philosophical; development of American education; the applications of learning theory to educational systems and structures; educational finance and educational evaluation. Field experiences in public school settings are required. Open only to second semester sophomore students or by permission of the instructor.

GEOGRAPHY

GEOGRAPHY 101. INTRODUCTION TO GEOGRAPHY 3

3 semester hours

A study of the elements involving geographical techniques commonly utilized in geographical analysis, the physical elements of geography and the relationship of man to his natural habitat. This is a survey course designed to focus the student's attention on major geographic elements, such as water and land, atmosphere, man and settlement, and man's use of the land and the sea.

GOVERMENT

GOVERNMENT 201-202. AMERICAN GOVERNMENT 3

First and second semesters: 3 hours a week

A study of our national, state, and local governments with emphasis on the development of the Constitution of the United States. National government is studied in the first semester and state and local governments are studied in the second semester.

HISTORY

HISTORY 101-102. WESTERN CIVILIZATION 3

First and second semester: 3 hours a week

101. A survey of the Western World from 1500 to 1815. Emphasis is placed on the major political, economic, and social developments of the Middle Ages, the Reformation, the Renaissance, Age of Enlightenment, the Industrial Revolution, and the impact of the Napoleonic Wars.

102. A continuation of History 101. The survey traces the course of the political revolutions of the nineteenth century, the rise of nationalism, imperialism, and totalitarianism, the World Wars, and the modern efforts toward international cooperation.

HISTORY 111. AMERICAN HISTORY 3

First or second semester: 3 hours a week

American History to 1877. A survey of the history of the United States from the age of discovery through the Period of Reconstruction. The course includes the political, social and economic development of the nation.

HISTORY 112. AMERICAN HISTORY SINCE 1877 3

First or second semester: 3 hours a week

A survey of the history of the United States from the end of Reconstruction to the present time. Emphasis is placed on the background of present-day social and political problems and the emergence of the United States as a world power.

HISTORY 221. NORTH CAROLINA HISTORY 3

Second semester

A survey of North Carolina history from its beginnings to the present, this course highlights the key trends and personalities in state politics, economy and society. Events are placed in southern and national perspective with specific communities used as case studies. A variety of primary sources are utilized.

SOCIOLOGY

SOCIOLOGY 201. PRINCIPLES OF SOCIOLOGY 3

First and second semesters: 3 hours a week

An introductory survey of human society and the role of culture, biological factors, geographical environment, and the group in understanding collective human behavior, with special emphasis on human ecology, population, social stratification, social institutions, social mobility, and the significance of social change.

SOCIOLOGY 222. MARRIAGE AND THE FAMILY 3

First and second semesters: 3 hours a week

A sociological analysis designed to introduce students to critical thinking and empirical knowledge relative to family structure, kinship relations, and affectional involvement in North America.

SOCIOLOGY 285. SOCIAL PROBLEMS 3

First and second semesters: 3 hours a week

An introductory sociological analysis of aspects of North American culture that are the source of contemporary social problems such as crime, mental illness, drug addiction, alcoholism, sexual deviancy, race relations, and poverty.

SOCIAL WORK AND CORRECTIONAL SERVICES

SOCIAL WORK 201. FUNDAMENTALS OF INTERVIEWING FOR SOCIAL WORKERS 2

First semester: 2 hours a week

Introduction to the interview as a basic tool in social welfare practice. Consideration is given to understanding the interviewee, understanding oneself as the interviewer, implications of cultural backgrounds for the interview, basic attitude in interviewing, and methods and skills in interviewing.

SOCIAL WORK 240. INTRODUCTION AND ORIENTATION TO SOCIAL WORK 3

First or second semester: 3 hours a week

Orientation to the field of social work, including the purpose and settings of social work practice. Special emphasis is given to motivation for entering social work and to an exploration of employment and career possibilities, surveying the fields of social work, public and private welfare agencies; need and roles of social workers in modern society.

SOCIAL WORK 260A. PROCESSES OF SOCIAL WORK INTERVENTION 2

First semester: 2 hours a week

This course is designed to introduce students to basic concepts and principles of social work practice within the framework of the values and philosophy of social work. Students are provided appropriate learning experiences to develop knowledge and skill in engaging the problem-solving process concerning various social services agencies.

SOCIAL WORK 260B. COMMUNITY FIELD SERVICE 2

Second semester: 2 hours a week

This course is the second in a sequence that is designed to introduce the student to the basic concepts and principles of social work practice within the framework of the values and philosophy of social work. Students are

provided appropriate classroom learning experiences to develop knowledge and skill in engaging in the planned change process. Particular attention is on the three intervention methods of: casework, group work and community organization.

COOPERATIVE EDUCATION 275. (COOPERATIVE FIELD WORK)

Cooperative field work experience is available in all curricula of the college. The student in cooperation with his departmental coordinator and employer formulates educational and vocational objectives relevant to his field of study. All work assignments are controlled and require the student to file periodic work reports and a final comprehensive summary on the educational value of the work experience.

A student enrolled in the Associate in Arts or Associate in Science degree programs may earn up to 12 semester hours of credit for cooperative field work experiences in lieu of electives.

MOSS
BIOLOGY

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Earl H. Tharrington . . . . . .Chief Security Officer
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Paul L. Sanderford, Jr. .....Coordinator of Intramurals, Women's Basketball Coach, and Coordinator of the Golf Team
Austin U. Ayscue .....Sports Information Director

THE FACULTY

WAYNE D. BENTON (1959), *Professor of History.* A.B., Atlantic Christian College; M.A., East Carolina University; Peabody College; University of Colorado.

STEVEN E. BROOKS (1976), *Director of Admissions and Financial Aid and Instructor of Social Studies.* B.A., M.A., University of North Carolina at Chapel Hill.

C. EDWARD BROWN, JR. (1976), *Academic Dean and Professor of Biology.* B.S., North Carolina State University; M.A., Duke University; Ph.D., Colorado State University.

ROBERT A. BUTLER (1962), *Professor of Sociology.* A.B., University of North Carolina at Chapel Hill; M.A.T., Duke University; M.A., University of North Carolina at Chapel Hill.

RUTH M. COOKE (1949), *Professor of Physical Education.* B.S., University of North Carolina at Greensboro; M.A., Columbia University.

SHEILAH R. COTTEN (1977), *Instructor of Physical Education.* B.S., M.A., East Carolina University.

ZACH DAVIS COX, JR. (1979), *Instructor of Mathematics.* B.S., University of North Carolina at Wilmington; M.S., University of North Carolina at Chapel Hill.

S. ALLEN de HART (1957), *Director of Cultural and Public Affairs and Professor of Psychology.* A.B., High Point College; M.A., University of Virginia.

DIANA FAYE DOLACKY (1979), *Instructor of Business Education.* B.S.B.E., M.A.Ed., East Carolina University.

WILLIAM E. DOWNEY (1972), *Part-time Instructor of Social Work.* B.A., North Carolina State University; M.S.W., University of North Carolina at Chapel Hill.

JASPER ENID DRAKE (1965), *Director of Physical Plant, Associate Professor of Physical Education and Men's Basketball Coach.* B.S., Wake Forest University; M.Ed., East Carolina University.

JAMES CRAIG ELLER (1970), *Dean of Students and Professor of English.* B.A., Berea College; M.A., Appalachian State University.

CHARLES JOSEPH FARMER (1965), *Professor of Religion.* A.B., Davis and Elkins College; M.Div., Western Theological Seminary; M.Ed., University of Pittsburg.

SARAH ELIZABETH FOSTER (1945), *Professor of Music.* B.M., Greensboro College; M.A., Columbia University.

CLARA WRIGHT FRAZIER (1962), *Instructor of Chemistry.* A.A., Louisburg College; A.B., Meredith College.

RUSSELL W. FRAZIER (1959), *Professor of Physical Education, Athletic Director and Baseball Coach.* B.S., North Carolina State University; M.A., University of North Carolina at Chapel Hill.

CELIA A. FRYER (1978), *Part-time Assistant Instructor of Spanish.* B.A., Mars Hill College.

STEPHEN J. HOWARD (1979), *Assistant Instructor of Mathematics.* B.S., University of Tennessee.

JULIA HOLT KORNEGAY (1956), *Instructor of Art.* A.A., Louisburg College; A.B., University of North Carolina at Chapel Hill; M.A., California State College, Dominguez Hills.

JAMES L. LANIER, JR. (1969), *Director of Development and Alumni Affairs and Assistant Professor of Recreation and Physical Education.* A.A., Louisburg College; B.S., M.A., East Carolina University.

UMPHREY LEE (1959), *Professor of English.* B.A., M.A., Stanford University; Columbia University.

WALTER N. McDONALD (1956), *Educational Development Officer and Professor of Religion.* A.B., B.D., Duke University.

DERYL WINSTON MARTIN (1978), *Instructor of Economics and Business Education.* B.A., M.A., North Carolina State University.

RAYMOND W. MIZE, JR. (1976), *Instructor of English.* B.A., M.A., University of North Carolina at Chapel Hill.

PATRICIA S. MORGAN (1978), *Assistant Dean of Students and Instructor of Psychology.* B.S., Mars Hill College; M.A., Appalachian State University.

FELTON R. NEASE (1957), *Professor of Biology.* B.S., M.S., University of Oklahoma; Ph.D., Duke University.

J. ALLEN NORRIS, JR. (1975), *President and Professor of Social Studies.* B.A., M.A.T., Ed.D., Duke University.

MICHAEL H. PALMER (1965), *Professor of English.* A.A., Charlotte College; A.B., University of North Carolina at Chapel Hill; M.A., Appalachian State University; Duke University; N.C. State University; Ph.D., Peabody College.

PATRICIA GREENE PALMER (1967), *Professor of Biology.* A.A., Gardner-Webb College; B.S., Appalachian State University; M.A.T., Duke University; Ph.D., North Carolina State University.

JUDITH B. PARRISH (1965), *Head Librarian.* B.S., M.A., East Carolina University.

BETSY LEONARD PERNELL (1960), *Professor of Business Education.* A.A., Louisburg College; A.B., Atlantic Christian College; M.A., East Carolina University.

C. RAY PRUETTE (1949), *Professor of Chemistry and Physics.* B.A., M.A., East Carolina University (FAIC)*; Wake Forest University; University of North Carolina at Chapel Hill.

CYNTHIA LOUISE PURYEAR (1979), *Assistant Librarian.* B.A., University of Richmond; M.L.S., University of North Carolina at Chapel Hill.

ROBERT E. RECTOR (1972), *Associate Professor of History.* B.A., East Texas State University; M.A., University of South Carolina.

*Fellow in the American Institute of Chemists

MAC LINSCOTT RICKETTS (1971), *Professor of Religion.* A.A., St. Petersburg Junior College; A.B., University of Florida; B.D., Candler School of Theology; M.A., Ph.D., University of Chicago.

WILLIAM R. ROSE (1964), *Professor of Biology.* A.A., Louisburg College; B.S., Wake Forest University; M.S., University of North Carolina at Chapel Hill; D.V.M., University of Georgia.

PAUL L. SANDERFORD, JR. (1976), *Women's Basketball Coach and Assistant Instructor of Recreation and Physical Education.* A.A., Louisburg College; B.A., Methodist College.

DONALD ELLIS SECREAST (1979), *Instructor of English.* B.A., M.A., Appalachian State University; M.A., Johns Hopkins University.

DAVID WHITMAN SHEARIN (1966), *Associate Professor of Business Education.* B.S., M.Ed., East Carolina University.

ROBERTA LYNN SLOAN (1979), *Instructor of Mathematics.* B.S., M.S., North Carolina State University.

CHARLES M. SMITH (1979), *Assistant Professor of Drama.* B.S., East Carolina University; M.Ed., University of North Carolina at Chapel Hill; M.A., Northwestern State University.

GRADY K. SNYDER (1965), *Professor of Mathematics.* A.B., M.A., University of North Carolina at Chapel Hill.

SIDNEY EARL STAFFORD (1967), *Chaplain and Professor of Religion.* A.B., University of Southern Mississippi; B.D., Duke University; M.A., University of North Carolina at Chapel Hill.

HARRIETTE H. STURGES (1977), *Part-time Instructor of French.* A.B., Sweet Briar College.

SETH L. WASHBURN (1962), *Professor of Biology.* B.S., Wake Forest University; M.S., North Carolina State University.

JAMES MELTON WHITE, JR. (1979), *Acting Director of Counseling Services and Assistant Instructor of Psychology.* A.A., Louisburg College; B.A., East Carolina University.

GEORGE-ANNE WILLARD (1977), *Professor of History.* A.B., Atlantic Christian College; M.A., East Carolina University; Ph.D., University of North Carolina at Chapel Hill.

HOPE WILLIAMSON (1973), *Part-time Instructor of Spanish.* A.B., University of Tennessee.

JAMES A. WILLIAMS (1962), *Professor of English.* B.S., M.A., East Carolina University.

ARNOLD L. WRIGHT (1967), *Professor of English.* A.B., M.A., University of North Carolina at Chapel Hill.

JOSEPHINE ZEALAND (1959), *Assistant Librarian.* A.B., University of North Carolina at Greensboro.

EMERITI

ANN BLUMMENFELD (1946), *Professor of Modern Languages.* Ph.D., Munich; M.A., Middlebury College.

JAMES H. BROWN (1962), *Professor of Mathematics.* B.S., U.S. Naval Academy; M.A.T., Duke University.

ETHEL B. FINSTER (1944), *Professor of Biology.* B.A., Ball State Teachers College; M.A., University of Michigan.

ADELAIDE JOHNSON (1953), *Professor of Business Education.* A.A., Louisburg College; B.A., Wake Forest University; M.Ed., University of North Carolina at Greensboro.

ELIZABETH JOHNSON (1945), *Professor of Mathematics.* A.A., Louisburg College; B.A., M.A., University of North Carolina at Chapel Hill.

RUTH WILLARD MERRITT (1941), *Professor of English.* Littleton College; B.A., Duke University; M.A., Scarritt College.

ISAAC DEANE MOON (1936), *Professor of Music and Social Studies.* B.A., B.Mus., Asbury College; M.A., University of Kentucky.

NELLIE TIPTON MOON (1936), *Professor of Business Education.* A.B., University of Wichita.

GENEVIEVE P. PERRY (1934), *Treasurer.*

CECIL W. ROBBINS (1955), *President.* A.B., Birmingham-Southern College; B.D., Duke University; Lit.D., High Point College; D.D., Birmingham-Southern College.

DOROTHY H. SAMPSON (1968), *Assistant Professor of English.* A.B., McKendree College; M.A., University of Illinois.

ELSA CRAIG YARBOROUGH (1937), *Librarian.* A.B., A.B. in L.S., University of North Carolina at Chapel Hill.